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5 June 2026

An **Ordinary Meeting of Findern Parish Council** will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 11 June 2026 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe

Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence and requests for dispensation

2. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Representation (15 minutes)

3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).

3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward

3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

4. Co-option of Member

To co-opt new Members to the vacant seat: -

- 4.1 Candidate statements
- 4.2 Members Vote
- 4.3 Signing of Acceptance of Office

5. Response to emails from residents

Cars parking on pavement outside properties on Castle Hill

6. To approve the Minutes of the Annual Meeting held on 14 May 2026

7. To determine any variation of the Order of Business

8. To determine which items if any part of the Agenda should be taken with the public excluded

9. Chairman's Report

10. Report of the Parish Clerk

10.1 Update (if any) on items raised at previous meetings

- Fallen tree at Doles Brook
- Porters Lane road condition & Pot Holes reported on Lower Green
- Heath Lane signage
- Archway development parking issue
- Use of Service Management Company at Highfields Team Call with MP's office
- Stafford Drive drains
- Road markings on Highfields

10.2 Access to .gov.uk email addresses – any additional help needed?

10.3 Highfields Planters installed

10.4 Feeder Pillar installation at Highfields

10.5 Flooding on Buckford Lane – DCC Response & Installation of new cesspit at Primary School

10.6 Sports Pitch at Highfields

11. Members' Reports

11.1 Findern in Relief Fund update - Councillor G Cooke

11.2 Stanhope Wood update - Councillor T Brown

11.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown

11.4 Warm Welcome Club - Councillor T Brown

11.5 Vehicle Activated Signage Units - Councillor S Holmes

11.6 Porters Lane development - Councillor Ratcliffe

11.7 Highfields Ecology Improvement Report / Improvement Proposals – Councillor Yasmin Carty

12. Matters for discussion or determination

12.1 EPC survey of Parish Rooms

12.2 Party in the Park – 11 July 2026 6pm – 10.30pm

12.3 Community Governance Review

12.4 Findern Fest – Parish Council's role

12.5 Painting at KGV

12.6 Remembrance Garden Maintenance

13. Planning Matters

13.1 Consultations

a) **Ref. No. DMPA/2025/1682 124** Heath Grove, Findern

Change of use of the land from residential use (Use Class C3) to offices facilitated by the erection of the outbuilding (Use Class E) at 124 Heath Lane, Findern, Derby, DE65 6AR

13.2 Decisions

a) **Ref. No. DMPA/2026/0256** Dobbies Garden Centre, Burton Road, Findern

Change of use from parking to hand car wash, the creation of a concrete wash pad with centralised silt trap and interceptor, erection of a steel cabin and the installation of a dry valeting area covered with a two-post canopy.

Approved (by Delegated Decision)

b) **Ref.No.DMOT/2026/0420** Archway Motors, Doles Lane, Finder

Approval of details required by condition 18 (LEMP) of permission ref. DMPA/2021/0680 relating to the demolition of existing buildings and the erection of 16 dwellings and associated works.

Approved (by Delegated Decision)

14. End of Year accounts and External Audit 2025/26

It is **RECOMMENDED** that Members: -

14.1 Receive the Internal Auditors' Report and recommendations

14.2 Approve the Receipts and Payments Accounts for 2025/26 and for these to be signed by the Chairman and the Clerk/RFO.

14.3 Approve the Annual Governance statement for 2025/26 (Section 1 of the Annual Return) and for this to be signed by the Chairman and the Clerk/RFO.

14.4 Approve the Accounting statement for 2025/26 (Section 2 of the Annual Return) and for this to be signed by the Chairman and the Clerk/RFO.

14.5 Approve the Annual Return to be sent to PKF Littlejohn for 2025/26 and the prescribed notices and accounts to be published.

14.6 Appoint an Internal Auditor for 2026/27.

15. Finance

14.1 Items for Payment

14.2 Income to note

14.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 31 May 2026

16. Correspondence

15.1 DALC June Newsletter – forwarded 04/06

17. Reports from Councillors attending meetings of outside bodies

None.

18. Date of the next meeting

The next meeting of the Parish Council will take place at 7.00pm on Thursday, 9 July 2026, at the Methodist Church, **Lower Green, Findern, DE65 6AD.**

19. Exclusion of press and public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Members may resolve that the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

20. Exempt item(s)

19.1 Matter relating to Parish Rooms.

19.2 Matter relating to Burton Road land.