



Clerk: Mrs Kate Sharpe
Parish Rooms,
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8 May 2026

The **Annual Meeting of Findern Parish Council** will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 14 May 2026 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. Election of the Chairperson for the year 2026/27 and the completion of the Declaration of Acceptance of Office.
2. Election of the Vice Chairperson for the year 2026/27 and the completion of the Declaration of Acceptance of Office
3. To receive apologies of absence and requests for dispensation
4. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. Public Representation (15 minutes)
 - 5.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).
 - 5.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
 - 5.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
6. Response to emails from residents
Cut back undergrowth at entrance to Gostiles.

7. To approve the Minutes of the Ordinary Meeting held on 9 April 2026
8. To determine any variation of the Order of Business
9. To determine which items if any part of the Agenda should be taken with the public excluded
10. Chairman's Report
11. Report of the Parish Clerk
 - 11.1 Update (if any) on items raised at previous meetings
 - Fallen tree at Doles Brook
 - Porters Lane road condition
 - Archway development parking issue
 - ASB at Mackworth Avenue car park – MP response
 - ASB officer – re signage at Mackworth Avenue car park & comment on installation of gate
 - Use of Service Management Company at Highfields – MP response
 - Severn Trent response re Highfields
 - Stafford Drive drains
 - Road markings on Highfields
 - Pot Holes reported on Lower Green
 - 11.2 Access to .gov.uk email addresses – additional help needed?
 - 11.3 Vacancy on Council
 - 11.4 Work to replace benches on The Green and install at KGV
 - 11.5 Highfields Planters install date
 - 11.6 Community Governance Review
 - 11.7 Application for Alcohol and Music Licence at FIND at Committee on 20 May
 - 11.8 Flooding on Buckford Lane – DCC Response
 - 11.9 Installation of new cesspit at Findern Primary School
12. Members' Reports
 - 12.1 Findern in Relief Fund update - Councillor G Cooke
 - 12.2 Stanhope Wood update - Councillor T Brown
 - 12.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown
 - 12.4 Warm Welcome Club - Councillor T Brown
 - 12.5 Vehicle Activated Signage Units - Councillor S Holmes
 - 12.6 Porters Lane development - Councillor Ratcliffe
 - 12.7 Highfields Ecology Improvement Report – Councillor Yasmin Carty
13. Matters for discussion or determination
 - 13.1 Consideration of Committee Membership
 - 13.2 Review of Policies and Procedures including Standing Orders and Financial Regulations
 - 13.3 Renewal of Council's Insurance from 1 June 2026
 - 13.4 Council's charity for the civic year
 - 13.5 Seal deed on Crow Park Way land
 - 13.6 Replacement windows at the Parish Rooms
 - 13.7 EPC survey of Parish Rooms
 - 13.8 Party in the Park – 11 July 2026 6pm – 10.30pm
 - Discussion on number of generators needed
 - Raffle to support Council's charity
 - 13.9 DCC 2026/27 Right of Way Maintenance Grant Scheme7
 - 13.10 Purchase of new speed gun for Speed Watch group

14. Planning Matters

14.1 Consultations

- **Ref. No. DMPA/2026/0418 Pumping Station, Burton Road, Findern**
Conversion of existing building to form a single dwellinghouse
- **Ref. No. DMPA/2026/0137 Land at Common Piece Lane, Findern**
Outline application (matters of access to be considered now with matters of layout, scale, appearance and landscaping reserved for later consideration) for 14 dwellings
- **Ref. No. DMOT/2026/0475 45 Longlands Lane, Findern**
The felling of trees covered by South Derbyshire District Council Tree Preservation Order no.70

14.2 Decisions

None.

15. Finance

- 15.1 Unaudited end of year accounts for 2025/26
- 15.2 Items for Payment
- 15.3 Income to note
- 15.4 Bank Account Reconciliation Report/Budget Monitoring Reports to 30 April 2026

16. Correspondence

- 16.1 Willington Wetlands Opening – forwarded 13/4
- 16.2 DALC April Newsletter – forwarded 13/4
- 16.3 Samantha Niblett MP Letter to Minister re BESS and Solar Farms – forwarded 14/4
- 16.4 Samantha Niblett MP Quarterly briefing on 6 May – forwarded 28/4
- 16.5 DALC May Newsletter – forwarded 5/5
- 16.6 East Midlands Freeport Newsletter – forwarded 5/5

17. Reports from Councillors attending meetings of outside bodies

Samantha Niblett Quarterly briefing on 6 May 2026.

18. Date of the next meeting

The next meeting of the Parish Council will take place at **7.00pm on Thursday, 14 May 2026**, at the **Methodist Church, Lower Green, Findern, DE65 6AD**.

19. Exclusion of press and public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Members may resolve that the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

20. Exempt item(s)

- 20.1 Burton Road land.
- 20.2 Staff matter