Clerk: Mrs Kate Sharpe
Parish Rooms,
Lower Green,
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9 January 2026

An **Ordinary Meeting of Findern Parish Council** will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 15 January 2026 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence and requests for dispensation
2. Declaration of Members Interests
   Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
   - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).
   - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
   - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Response to emails from residents
   - 4.1 Rubbish at driveway of property on Burton Road
   - 4.2 A resident of Highfields has asked whether pavements in the area could be gritted
5. To approve the Minutes of the Ordinary Meeting held on 11 December 2025
6. To determine any variation of the Order of Business

7. To determine which items if any part of the Agenda should be taken with the public excluded.
   If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of items () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
8. Chairman's Report
9. Report of the Parish Clerk
   - 9.1 Electric supply for Highfields Christmas Tree
   - 9.2 Confirmation of Summer activity sessions.
   - 9.3 Website and email compliance
   - 9.4 Lease for Crow Park Way land
   - 9.5 Lighting column and Bollard issues at Highfields reported
   - 9.6 Flooding on Buckford Lane – DCC Response
   - 9.7 Installation of new cesspit at Findern Primary School
10. Members' Reports
   - 10.1 Findern in Relief Fund update - Councillor G Cooke
   - 10.2 Stanhope Wood update - Councillor H Hettmann
   - 10.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown
   - 10.4 Warm Welcome Club - Councillor T Brown
   - 10.5 Vehicle Activated Signage Units - Councillor S Holmes
   - 10.6 Porters Lane development - Councillor Ratcliffe
11. Matters for discussion or determination
   - 11.1 Replacement posts for The Green
   - 11.2 Parish Rooms – potential extension of lease
   - 11.3 Easter Event for the Parish
   - 11.4 To correct references of locality for Highfields by Police and Council
   - 11.5 SDDC Consultation on the Local Plan Part 2, Parish Council's response
     Village Hall session is on 23 January 2026 between 4pm-7pm).
12. Planning Matters
   - 12.1 Consultations
     - **Ref. No. DMPA/2025/1693 130 Heath Lane, Findern**
       Twelve storage containers, single storey rear extension to Heathland Grove and a new outbuilding
     - **Ref. No. DMPA/2025/1625 Corner House Farm, Heath Lane, Findern**
       Replacement of a retaining wall and existing gates and the replacement of the existing timber fences with a brick wall
     - **Ref. No. DMPN/2025/1559 18 Penrith Drive, Highfields**
       Certificate of Lawfulness for proposed rear extension.
   - 11.2 Decisions
     - **Ref. No. DMPA/2025/1270 26 Burton Road, Findern**
       The erection of an extension above existing garage.
       Approved (Delegated Decision)
     - **Ref. No. DMPA/2025/1473 Dobbies Garden Centre, Burton Road, Findern**
       Change of use of 9 parking bays to a hand car wash including a cabin, canopy and associated works.
       Application Withdrawn (07 01 26)
     - **Ref. No. DMPA/2025/1489 Dobbies Garden Centre, Burton Road, Findern**
       Advertisement consent for fixed and freestanding non illuminated and fixed illuminated sign to new car wash facility.
       Approved for advertisement consent for the proposed signage only (Delegated Decision)

13. Finance
    - 13.1 To receive the Minutes of the Finance Committee Meeting held on 13 January 2026
    - 13.2 To discuss recommendations of the Committee regarding Budget and Precept for 2026/27
    - 13.3 To approve the Budget and Precept for 2026/27
    - 13.4 Items for Payment
    - 13.5 Income to note
    - 13.6 Bank Account Reconciliation Report/Budget Monitoring Reports to 31 December 2025
14. Correspondence
    - 14.1 Derby City Council Local Plan Consultation – forwarded 16/12
    - 14.2 SDDC Budget Consultation, respond by 16/1 – forwarded 5/1
    - 14.3 SDDC Dates and venues for Area Forum Meetings – forwarded 6/1
    - 14.4 DALC January Newsletter – forwarded 7/1
    - 14.5 Derby City Local Plan Consultation – forwarded 8/1
15. Reports from Councillors attending meetings of outside bodies
    Councillor Hettmann – Flood Liaison Committee 20 November 2025.
16. Date of the next meeting
    The next meeting of the Parish Council will take place at **7.00pm on Thursday, 12 February 2026**, at the **Methodist Church, Lower Green, Findern, DE65 6AD**.
17. Exclusion of press and public
    Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Members may resolve that the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.
18. Exempt item(s)
    - 18.1 Parish Rooms Lease
    - 18.2 Burton Road Lease