Clerk: Mrs Kate Sharpe
Parish Rooms,
Lower Green,
Findern,
Derbyshire,
DE65 6AD

Telephone: 07444 085807
Email: findernpc@live.co.uk
Website: www.findernparishcouncil.org

5 December 2025

An **Ordinary Meeting of Findern Parish Council** will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 11 December 2025 at 7.00pm.**

**PRESS AND PUBLIC ARE WELCOME TO ATTEND.**

Kate Sharpe
Clerk/RFO to Findern Parish Council

## AGENDA

1. To receive apologies of absence and requests for dispensation
2. Declaration of Members Interests
   Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
   - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
   - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
   - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. To approve the Minutes of the Ordinary Meeting held on 13 November 2025
5. To determine any variation of the Order of Business
6. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
7. Chairman's Report
8. Report of the Parish Clerk
   - 8.1 Electric supply for Highfields Christmas Tree – Deed of Easement
   - 8.2 Installation of benches on The Green
   - 8.3 Flooding on Buckford Lane – DCC Response
   - 8.4 Installation of new cesspit at Findern Primary School
   - 8.5 Website and email compliance

9. Members' Reports
   - 9.1 Findern in Relief Fund update - Councillor G Cooke
   - 9.2 Stanhope Wood update - Councillor H Hettmann
   - 9.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown
   - 9.4 Warm Welcome Club - Councillor T Brown
   - 9.5 Vehicle Activated Signage Units - Councillor S Holmes
   - 9.6 Porters Lane development - Councillor Ratcliffe

10. Matters for discussion or determination
    - 10.1 Review of Christmas Events 2025, Highfields and Findern
    - 10.2 Findern Fest 19 December 2025, moved to Village Hall – confirm volunteers
    - 10.3 Signing Lease for Crow Park Way land
    - 10.4 Summer Activities offer from Active South Derbyshire
    - 10.5 Replacement posts for The Green
    - 10.6 SDDC Consultation on the Local Plan Part 2, Parish Council's response
      Village Hall session is on 23 January 2026 between 4pm-7pm).

11. Planning Matters
    - 11.1 Consultations
      - **Ref. No. DMPA/2025/0042 New Range Farm, Findern Lane, Burnaston**
        Retrospective application for the erection of a single storey dwelling.
      - **Ref. No. DMPA/2025/0261 Micklemeadow Farm, Rykneld Road, Findern**
        Change of use of farmhouse to form small scale children's care home (C2) and conversion of former farm buildings to education facilities (F1a) and head office (Egi) for Bayleaf Care Ltd.
      - **Ref. No. DMPA/2025/1473 Dobbies Garden Centre, Burton Road, Findern**
        Change of use of 9 parking bays to a hand car wash including a cabin, canopy and associated works.
      - **Ref. No. DMPA/2025/1489 Dobbies Garden Centre, Burton Road, Findern**
        Advertisement consent for fixed and freestanding non illuminated and fixed illuminated sign to new car wash facility.
    - 11.2 Decisions
      - **Ref. No. DMPA/2025/1262 124 Heath Lane, Findern**
        Retention of rear door.
        Approved (Delegated Decision).

12. Finance
    - 12.1 Items for Payment
    - 12.2 Income to note
    - 12.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 30 November 2025

13. Correspondence
    - 13.1 SDDC Details of Consultation on the Local Plan Part 2, including poster of drop-in sessions - forwarded 26/11 (Findern Village Hall session is on 23 January 2026 between 4pm-7pm).

14. Reports from Councillors attending meetings of outside bodies
    Councillor Hettmann – Flood Liaison Committee 20 November 2025.

15. Date of the next meeting
    The next meeting of the Parish Council will take place at **7.00pm on Thursday, 15 January 2026**, at the **Methodist Church, Lower Green, Findern, DE65 6AD**.

16. Exclusion of press and public
    If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: 'That in view of the nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'.

17. Exempt item(s) - Rent review Parish Rooms