Clerk: Mrs Kate Sharpe
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5 September 2025

An **Ordinary Meeting of Findern Parish Council**, which will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 11 September 2025 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence and requests for dispensation
2. Declaration of Members Interests
   Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
   - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
   - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
   - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
   - 4.1 Highfields Link bus service ceasing – See note from Councillor Ford
   - 4.2 Copied into email to Trent and Dove Estates re littering, anti-social behaviour, and damage to both public and private property in an area of Highfields.
   - 4.3 State of Public Open Space in Highfields / costs of service management company fee
5. To approve the Minutes of the Ordinary Meeting held on 10 July 2025
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report

9. Report of the Parish Clerk
   - 9.1 Update on the improvements at The Green
   - 9.2 Reported the large gap in tarmac surface on Footpath 20 (Baxters Way)
   - 9.3 Requested Fox cut back verge and hedge at Baxter's Way footpath
   - 9.4 Dead tree reported on Doles Lane
   - 9.5 For Sale signs reported
   - 9.6 Issues with gate and posts at Hillside reported to SDDC
   - 9.7 Update on work at Public Open Space / Sports Pitch from SDDC enforcement officer
   - 9.8 SDDC Concurrent Function Review (letter forwarded 07/08)
   - 9.9 Update from DALC Forum on Local Government Reorganisation

10. Members' Reports
   - 10.1 Findern in Relief Fund update - Councillor G Cooke
   - 10.2 Stanhope Wood update - Councillor H Hettmann
     – Update on access to water - Councillor Brown
   - 10.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown
   - 10.4 Warm Welcome Club - Councillor T Brown
   - 10.5 Vehicle Activated Signage Units - Councillor S Holmes
   - 10.6 Porters Lane development - Councillor Ratcliffe

11. Matters for discussion or determination
   - 11.1 Electric supply for Highfields Christmas Tree – Deed of Easement and O'Connor quote
   - 11.2 Quotes for repair work required on surfacing around play equipment on KGV
   - 11.3 Renewal of Health & Safety annual support
   - 11.4 Neighbourhood Plan Basic Conditions Statement circulated to all Members to review
   - 11.5 Party in the Park 11 July 2025 – supporting act
   - 11.6 Councillor Ford's DCC Community funding
   - 11.7 Findern Fest Request for funding and support
   - 11.8 All Saints Gift Day donation
   - 11.9 All Saints Harvest Festival – Parish Council donation

12. Planning Matters
   - 12.1 Consultations
     - **Ref. No. DMPA/2025/0554 124 Heath Lane, Findern**
       Certificate of Lawfulness for existing Outbuilding in the Rear Garden
     - **Ref. No. DMPA/2025/0827 15 Hillside, Findern**
       Erection of a first-floor rear extension.
     - **Ref. No. DMOT/2025/0933 Farmhouse, Porters Lane, Findern**
       Approval of details required by Condition 3 (Construction Environmental Management Plan CEMP), Condition 4 (Construction Management Plan CMP), Condition 5 (Site Clearance and Protected Species), Condition 6 (Tree Protection Plan), Condition 8 (Schedule of Facing Materials), and Condition 10 (Hard and Soft Landscaping) of permission ref. DMPA/2024/0246 relating to the erection of six dwellings.
   - 12.2 Decisions
     - **Ref. No. DMPA/2025/0794 2 Porters Lane, Findern**
       The erection of a single-storey rear extension and associated works.
       Approved (Delegated Decision).
     - **Ref. No. DMPA/2025/0839 The Cottage, Buckford Lane, Findern**
       The variation of conditions 2 (approved plans) and 5 (time limit for gate installation) of permission ref. DMPA/2024/1197 for demolition to part of existing dwelling, erection of extension and alterations, installation of new sewage treatment plant, detached triple garage with ancillary accommodation and erection of new gate.
       Approved (Delegated Decision).

13. Finance
    - 13.1 Items for Payment
    - 13.2 Income to note
    - 13.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 30 June 2025
    - 13.4 Conclusion of External Audit
14. Correspondence
    - 14.1 Derbyshire Association Local Councils July Newsletter – forwarded 14/07
    - 14.2 SDDC Planning Dept. Teams call 17 Sept 2025 – forwarded 05/08
    - 14.3 Derbyshire Association Local Councils August Newsletter – forwarded 05/08
    - 14.4 DCC Details of Parish and Town Council Liaison Forum on 15 Sept 2025 – forwarded 12/08
    - 14.5 DALC Presentation slides on Local Government Reorganisation – forwarded 13 /08
    - 14.6 National Grid – Chesterfield to Willington Community Project Update – forwarded 01/09
    - 14.7 Derbyshire Association Local Councils September Newsletter – forwarded 04/09
15. Reports from Councillors attending meetings of outside bodies
16. Date of the next meeting
    The next meeting of the Parish Council will take place at **7.00pm on Thursday, 9 October 2025**, at the **Methodist Church, Lower Green, Findern, DE65 6AD**.
17. Exclusion of press and public
    If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: 'That in view of the nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.
18. Exempt item(s)
    - 18.1 Matter relating to Burton Road land
    - 18.2 Rent review Parish Rooms