Clerk: Mrs Kate Sharpe
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6 June 2025

An **Ordinary Meeting of Findern Parish Council** will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 12 June 2025 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence and requests for dispensation
2. Declaration of Members Interests
   Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
   - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
   - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
   - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Co-option of Councillor
   To co-opt new Members to the vacant seat: -
   4.1 Candidate statements
   4.2 Members Vote
   4.3 Signing of Acceptance of Office
5. Issues/requests highlighted by email or via website contact
   Issues at Highfields Public Open Space
6. To approve the Minutes of the Annual Meeting held on 8 May 2025
7. To determine any variation of the Order of Business
8. To determine which items, if any, of the Agenda should be taken with the press and public excluded.

9. Chairman's Report

10. Report of the Parish Clerk
    - 10.1 Stanhope Wood/ Severn Trent update
    - 10.2 Renewal of Council's Insurance from 1 June 2025
    - 10.3 Renewal of lease for land of Common Piece Lane (Cardales Meadow and Cote Close)
    - 10.4 Unsurfaced pavement at Chester Road, Highfields
    - 10.5 Highfields Sports Pitch and Public Open Space update
    - 10.6 Electric supply for Highfields Christmas Tree

11. Members' Reports
    - 11.1 Findern in Relief Fund update - Councillor G Cooke
    - 11.2 Stanhope Wood update - Councillor H Hettmann
    - 11.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown
    - 11.4 Warm Welcome Club - Councillor T Brown
    - 11.5 Vehicle Activated Signage Units - Councillor S Holmes

12. Matters for discussion or determination
    - 12.1 Purchase of PA Equipment
    - 12.2 Improvements on The Green
    - 12.3 Findern Footpaths Group Plans for 2025
    - 12.4 Party in the Park 5 July 2025
    - 12.5 Findern Village Hall Fete 12 July 2025 – PC support
    - 12.6 Christmas Events Entertainment

13. Planning Matters
    - 13.1 Consultations

      None.
    - 13.2 Decisions
      - **Ref. No. DMPA/2024/1639 - Landown Farm, Bakeacre Lane, Findern**
        Proposed Battery Energy Storage System (BESS) Including Associated Infrastructure, Cabling, Landscaping and Access.
        (Approved Committee Decision)

14. End of Year accounts and External Audit 2024/25

    It is **RECOMMENDED** that Members: -
    - 14.1 Receive the Internal Auditors' Report and recommendations
    - 14.2 Approve the Receipts and Payments Accounts for 2024/25 and for these to be signed by the Chairman and the Clerk/RFO.
    - 14.3 Approve the Annual Governance statement for 2024/25 (Section 1 of the Annual Return) and for this to be signed by the Chairman and the Clerk/RFO.
    - 14.4 Approve the Accounting statement for 2024/25 (Section 2 of the Annual Return) and for this to be signed by the Chairman and the Clerk/RFO.
    - 14.5 Approve the Annual Return to be sent to PKF Littlejohn for 2024/25 and the prescribed notices and accounts to be published.
    - 14.6 Appoint an Internal Auditor for 2025/26

15. Finance
    - 15.1 Items for Payment
    - 15.2 Income to note
    - 15.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 31 May 2025
    - 15.4 Asset Register/Statement of Holdings

16. Correspondence
    - 16.1 Derbyshire Association Local Councils May Newsletter – forwarded 07/05
    - 16.2 National Grid Upgrade Newsletter – forwarded 07/05

16.3 Letter from Chairman of Burnaston Parish Council regarding Planning Dept. at SDDC – forwarded 28/05

16.4 Letter of thanks from Derbys., Leics. and Rutland Air Ambulance service

16.5 Letter of thanks from Findern Primary School for the Council's support towards their Centenary event; including the gift of bookmarks for all the children

17. Reports from Councillors attending meetings of outside bodies

18. Date of the next meeting

The next meeting of the Parish Council will take place at **7.00pm on Thursday, 10 July 2025**, at the **Methodist Church, Lower Green, Findern, DE65 6AD**.

19. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

20. Exempt item(s)

20.1 Matter relating to Burton Road land.