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7 June 2024

An **Ordinary Meeting of Findern Parish Council**, will be held at Findern Methodist Church, Lower Green, Findern on **Thursday, 13 June 2024 at 7.00pm**.

**PRESS AND PUBLIC ARE WELCOME TO ATTEND.**

Kate Sharpe  
Clerk/RFO to Findern Parish Council

### **AGENDA**

1. To receive apologies of absence
2. Declaration of Members Interests
3. Public Representation (15 minutes)
  - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
  - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
  - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
  - 4.1 Complaint of overflowing bins and long grass at Highfields play area.
  - 4.2 Email reporting that there are still some items from the developers site compound which have not been removed. (Taylor Wimpey)
5. To approve the Minutes of the Ordinary Meeting held on 9 May 2024
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report
9. Report of the Parish Clerk
  - 9.1 Grant funding for Neighbourhood Development Plan
  - 9.2 Painting of play equipment at KGV
  - 9.3 Update from Highways re Main Street corner
10. Members' Reports
  - 10.1 Findern in Relief Fund update - Councillor G Cooke
  - 10.2 Stanhope Wood update - Councillors H Hettmann
  - 10.3 Local / Neighbourhood Plan for the Parish - Councillor T Brown
  - 10.4 Warm Welcome Club – Councillor T Brown
  - 10.5 Vehicle Activated Signage Units – Councillor S Holmes

11. Matters for discussion or determination

- 11.1 Summer Event 2024 – Party in the Park on 6 July 2024
- 11.2 Upgrades to electrics at The Green
- 11.3 Bus Shelter at Heath Lane requiring repair
- 11.4 Play Inspections highlighting maintenance
- 11.5 Land at Porters Lane
- 11.6 SIDS Training – reference information sent by Councillor Brown
- 11.7 Alternative for Community Hall at Highfields – reference information forwarded
- 11.8 Memorial for Joan Tidy

12. Planning Matters/Decisions

12.1 Consultations

- **Ref. Non. DMPA/2024/0534 – 28 Wallfields Close, Findern**  
The erection of a part two-storey and part single-storey extension
- **Ref. No. DMPA/2024/0610 – Dhami Acres, Bakeacre Lane, Findern**  
Alternative garage scheme to that already approved and partially built under previous approval DMPA/2021/1743
- **Ref. No. DMPA/2024/0623 – 50 Hillside, Findern**  
The erection of a garage extension, rear extension and re-roofing.
- **Ref. No. DMPA/2024/0692 – 6 Tutbury Avenue, Highfields**  
Erection of single storey rear extension.

12.2 Decisions

- **Ref. No. DMPA/2024/0450 – 80 Burton Road, Findern**  
Erection of single storey rear extension.  
Approved (Delegated Decision)

13. End of Year accounts and External Audit 2023/24

It is **RECOMMENDED** that Members: -

- 13.1 Receive the Internal Auditors Report and recommendations
- 13.2 Approve the Receipts and Payments Accounts for 2023/
- 13.3 Approve the Annual Governance statement for 2023/24
- 13.4 Approve the Accounting statement for 2023/24
- 13.5 Approve the Annual Return to be sent to PKF Littlejohn for 2023/24
- 13.6 Appoint an Internal Auditor for 2023/24

14. Finance

- 14.1 Items for Payment
- 14.2 Income to note
- 14.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 31 May 2024
- 14.4 Asset Register/Statement of Holdings.

15. Correspondence

16. Reports from Councillors attending meetings of outside bodies

17. Date of the next meeting

The next Ordinary Meeting of the Parish Council will take place at **7.00pm on Thursday, 11 July 2024**, at the **Methodist Church, Lower Green, Findern, DE65 6AD**.

18. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

19. Exempt item(s)

None.