



Clerk: Mrs Kate Sharpe
Parish Rooms,
Lower Green,
Findern,
Derbyshire,
DE65 6AD

Telephone: 07444 085807

Email: findernpc@live.co.uk

Website: www.findernparishcouncil.org

An **Ordinary Meeting** of Findern Parish Council, which will **be held at the Methodist Church, Lower Green, Findern, DE65 6AD on Thursday, 14 September 2023 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence
2. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
 - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
 - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
 - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
 - 4.1 Completion of roadworks on Highfields
 - 4.2 Completion of play area on Highfields
 - 4.3 Lack of safety measure at SuDS on Highfields
 - 4.4 No parking signs required at Alton Way on Highfields
5. To approve the Minutes of the Ordinary Meeting held on 13 July 2023
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report

9. Report of the Parish Clerk

- 9.1 Review of Summer Activities at Hillside Playing Field / Highfields Spencer Academy
- 9.2 Flooding under bridge on Bridleway alongside canal
- 9.3 Parish Council supporting Harvest Festival

10. Members Reports

- 10.1 Findern in Relief Fund update - Councillor G Cooke
- 10.2 Stanhope Wood update / maintenance & work plan for 2023; progress on felling licence; also, CPC Civils involvement in replant and stand pipe for Stanhope Wood - Councillor M Ratcliffe and Councillor Hans Hettmann
- 10.3 Local / Neighbourhood Plan for the Parish
- 10.4 Warm Welcome Club – Councillor T Brown

11. Matters for discussion or determination

- 11.1 Remembrance arrangements for Village Green – Sunday 12 November 2023
 - Lest We Forget – purchase of female silhouette
 - Purple Poppy
- 11.2 Arrangements for Christmas 2023
 - Findern – confirm date, Friday 1 December 2023 and entertainment
 - Highfields – confirm date, Friday 1 December and entertainment, tree supply and switch-on cost
 - Festive Findern 22 December 2023 – request for funding
- 11.3 Confirm bands for Summer Event – Party in the Park 6 July 2024
- 11.4 Moving of Speed Indicator Devices (VAS), reporting data and suggestion of additional equipment
- 11.5 Findern Footpaths Group – request for funding for further work at Stanhope Wood
- 11.6 Parish Rooms – options and costs to replace windows
- 11.7 Offer from Froom's Dahlia's to Sponsor/plant up planter on corner of Bakeacre Lane
- 11.8 Confirm Committee Membership for Civic year

12. Planning Matters/Decisions

12.1 Consultations

- **Ref. No. DMPA/2023/1068 - Farm House, Porters Lane, Findern**
Erection of seven dwellings to replace existing farmhouse.
- **Ref. No. DMPA/2023/1072 – 45 Alton Way, Highfields**
Erection of single storey rear extension.

12.2 Decisions

- **Ref. No. DMPA/2023/0831 – 54 Hillside, Findern**
The erection of extensions and alterations.
Approved (Delegated Decision).

13. Finance

- 13.1 Conclusion of Audit 2022-23
- 13.2 Items for Payment
- 13.3 Income to note
- 13.4 Bank Account Reconciliation Report/Budget Monitoring Reports to 31 August 2023

14. Correspondence

- 14.1 Derbyshire Association of Local Councils July newsletter – forwarded 10/07
- 14.2 Police and Crime Commissioner's Newsletter – forwarded 12/07
- 14.3 Derbyshire Association of Local Councils August newsletter – forwarded 21/08
- 14.4 Derbyshire Association of Local Councils September newsletter – forwarded 06/09
- 14.5 Invitation for Parish Council to Licensing Service for Reverend Alicia Dring 14 September
- 14.6 Thank you from retiring Councillor, Rosemary Rose.

15. Reports from Councillors attending meetings of outside bodies

16. Date of the next meeting

The next meeting of the Parish Council will take place at **7.00pm on Thursday, 12 October 2023**, at the Highfields Spencer Academy, Tutbury Avenue, Highfields DE23 3UX.

17. Exclusion of press and public – if required

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

18. Exempt item(s)

18.1 Rent review for Parish Rooms