



Clerk: Mrs Kate Sharpe
Parish Rooms,
Lower Green,
Findern,
Derbyshire,
DE65 6AD

Telephone: 07444 085807

Email: findernpc@live.co.uk

Website: www.findernparishcouncil.org

12 May 2023

The Annual Meeting of Findern Parish Council will be held at the Methodist Church, Lower Green, Findern, DE65 6AD on Thursday, 18 May 2023 at 7.00pm.

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. Election of the Chairperson for the year 2023/24 and the completion of the Declaration of Acceptance of Office.
2. Election of the Vice Chairperson for the year 2023/24 and the completion of the Declaration of Acceptance of Office
3. To receive apologies of absence
4. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. Public Representation (15 minutes)
 - 5.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
 - 5.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
 - 5.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
6. Issues/requests highlighted by email or via website contact
 - 6.1 Formal complaint about lack of events and services for Highfields
 - 6.2 Request for date when the newly built park will open at the bottom of Bolsover Road.
 - 6.3 Troublesome lay-by on Bakeacre Lane
 - 6.4 Request for date when road surfacing will be complete on Tutbury Avenue, Highfields
7. To approve the Minutes of the Ordinary Meeting held on 13 April 2023
8. To determine any variation of the Order of Business
9. To determine which items, if any, of the Agenda should be taken with the press and public excluded.

10. Chairman's Report

11. Report of the Parish Clerk

- 11.1 Update Summer Event 2023 – Party in the Park 8 July
- 11.2 Fly-tipping at garages behind Hawthorn Crescent; also fly-tipping at Micklemeadow Farm
- 11.3 Update on installation of Speed Indicator Devices (VAS)
- 11.4 Severn Trent offer to replant at Stanhope Woods
- 11.5 Flooding under canal bridge on Bridleway 11

12. Members Reports

- 12.1 Findern in Relief Fund update - Councillor G Cooke
- 12.2 Stanhope Wood update / maintenance & work plan for 2023 - Councillor M Ratcliffe
- 12.3 Wildflower areas - Councillor M Woodhouse
- 12.4 Local / Neighbourhood Plan for the Parish
- 12.5 Warm Welcome Club

13. Matters for discussion or determination

- 13.1 Uncontested Election and Co-option to 3 vacant seats
- 13.2 Consideration of Committee Membership
- 13.3 Review of Policies and Procedure including Standing Orders and Financial Regulations
- 13.4 Decision on Code of Conduct – existing NALC Version or new SDDC Version.
- 13.5 Renewal of Council's Insurance from 31 May 2023
- 13.6 Approval of cost for defibrillator at Methodist Church
- 13.7 Consideration of defibrillator for Highfields
- 13.8 Approval of cost for bin for bus stop on Rykneld Road
- 13.9 Suggestions for Application to PCC's Anti-Social Behaviour Prevention Grant
- 13.10 Request for volunteering opportunity for student doing Silver DoE

14. Planning Matters/Decisions

14.1 Consultations

- **Ref. No. DMPA/2023/0503 – 19 Tutbury Avenue, Highfields**
Prior Notification of larger home extension for erection of a single storey rear extension, with eaves of 2.8 metres and maximum height of 3 metres extending 5.1 metres from the rear wall.
- **Ref. No. DMPA/2023/0504 – 17 Tutbury Avenue, Highfields**
Prior Notification of larger home extension for erection of a single storey rear extension, with eaves of 2.8 metres and maximum height of 3 metres extending 5.1 metres from the rear wall.

14.2 Decisions

- **Ref. No. DMPA/2023/0236 – 32 Doles Lane, Findern**
Proposed single storey front extension, new pitched roof to garage with rendering and alterations of existing property. Amendment to application.
Approved - Delegated Decision.

15. Finance

- 15.1 Items for Payment
- 15.2 Income to note
- 15.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 30 April 2023
- 15.4 End of year accounts for 2022/23 Receipts and Payments
- 15.5 New Bank signatories required

16. Correspondence

- 16.1 DDC Flood Strategy Consultation – forwarded 20/04
- 16.2 DDC Electrical Vehicle Charging Consultation – forwarded 20/04
- 16.3 DALC April 2 newsletter – forwarded 26/04
- 16.4 DDC Electoral Boundary Consultation – forwarded 09/05
- 16.5 DALC May newsletter – forwarded 12/05

17. Reports from Councillors attending meetings of outside bodies

18. Date of the next meeting

The next meeting of the Parish Council will take place at **7.00pm on Thursday, 8 June 2023**, at Highfields Spencer Academy, Tutbury Avenue, Highfields, DE23 3UX.

19. Exclusion of press and public – if required

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

20. Exempt item(s)

None