



Clerk: Mrs Kate Sharpe
Parish Rooms,
Lower Green,
Findern,
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3 February 2023

An **Ordinary Meeting** of Findern Parish Council will **be held at Findern Methodist Church, Lower Green, Findern on Thursday, 9 February 2023 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence
2. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
 - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
 - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
 - 3.3 Members who have declared a pecuniary interest but wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
 - 4.1 Report from a resident of Highfields on debris issues on Public Open Space.
 - 4.2 Query on trailer parked on verge on Hillside
 - 4.3 Bush blocking visibility for car users at Cromwell Road / Doles Lane
 - 4.4 Residents parking on 9 spaces at Lower Green
5. To approve the Minutes of the Ordinary Meeting held on 12 January 2023
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report

9. Report of the Parish Clerk
 - 9.1 Speed Indicator Devices (VAS) – approval of Object Licence.
 - 9.2 External Lighting at the Parish Rooms
 - 9.3 Update on Oak Tree near A50 underpass
 - 9.4 Easter Event date – Good Friday 7 April 2023 1-3pm
 - 9.5 Bin for bus stop at Rykneld Road
 - 9.6 Sportmobile dates for summer sessions
 - 9.7 Update from Greenbelt Group on extended area
 - 9.8 District Council maintenance issues – response.
 - 9.9 Process for change of name for Parish Council
10. Members Reports
 - 10.1 Findern in Relief Fund update - Councillor G Cooke
 - 10.2 Stanhope Wood update / maintenance & work plan for 2023 - Councillor M Ratcliffe
 - 10.3 Wildflower areas - Councillor M Woodhouse
 - 10.4 Local / Neighbourhood Plan for the Parish
11. Matters for discussion or determination
 - 11.1 Summer Event 2023 – Findern Fest 8 July, confirm band/singer
 - 11.2 Highfields Spencer Academy – request for funding for bike shed/outdoor area
 - 11.3 Date for install of Highfields Christmas tree 2023 (to book with contractor)
12. Planning Matters/Decisions
 - 12.1 Consultations
 - **Ref. No. DMPA/2023/0089 – 1, Sycamore Avenue, Findern**
Construction of detached bungalow and associated parking.
 - **Ref. No. DMPA/2023/0067 – 154 Doles Lane, Findern**
Erection of single storey side and rear extensions.
 - **Ref. No. DMPA/2022/1332 – 35 Porters Lane, Findern**
Erection of single storey side extension.
 - **Ref. No. DMPA/2021/0680 – Archway Motors, Doles Lane, Findern**
Demolition of existing buildings and erection of 16 dwellings and associated works.
 - 12.2 Decisions
 - **Ref. No. DMPA/2022/1551 – 15 Wallfields Close, Findern**
Two storey extension to the rear and side of the property.
Approved - Delegated Decision.
 - **Ref. No. DMPA/2022/1549 – 38 Burton Road, Findern**
Erection of single storey rear extension.
Approved - Delegated Decision.
13. Finance
 - 13.1 Items for Payment
 - 13.2 Income to note
 - 13.3 Bank Account Reconciliation Report/Budget Monitoring Reports to 31 January 2023.
 - 13.4 Unity Corporate Multi-pay card
14. Correspondence
 - 14.1 PCC Briefing – forwarded 11/01
 - 14.2 DALC January newsletter – forwarded 23/01
 - 14.3 DDC Parish Council Liaison Forum 5pm 13 March 2023 – forwarded 01/02
 - 14.4 DALC February newsletter – forwarded 03/02

15. Reports from Councillors attending meetings of outside bodies

16. Date of the next meeting(s)

It is proposed that the next Meeting of the Parish Council will take place at **7.00pm on Thursday, 9 March 2023**, at Highfields Spencer Academy, Tutbury Avenue, Highfields, DE23 3UX

17. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

18. Exempt item(s)

18.1 Renewal of Ground Maintenance Contract

18.2 Staffing matter