



Clerk: Mrs Kate Sharpe
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3 June 2022

An **Ordinary Meeting** of Findern Parish Council will **be held at Findern Methodist Church, Lower Green, Findern on Thursday, 9 June 2022 at 7.00pm.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence
2. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
 - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.
 - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
 - 3.3 Members declaring a pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
Heatherton Bus – Sunday Service
5. To approve the Minutes of the Annual Meeting held on 12 May 2022
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report

9. Report of the Parish Clerk
 - 9.1 Update on opening of Brook Close Community Room
 - 9.2 Update on Parish Rooms windows
 - 9.3 Update on Installation of Basketball area
 - 9.4 Decision from DCC on trees for Doles Lane
 - 9.5 Response to letters to Findern and Highfields schools to support school crossing person
 - 9.6 Response from DCC rate of Rights of Way Maintenance Grant
10. Members Reports
 - 10.1 Findern in Relief Fund update – Councillors G Cooke
 - 10.2 Stanhope Wood update / maintenance – Councillors M Ratcliffe and M Woodhouse
 - 10.3 Platinum Jubilee weekend events - review
 - 10.4 Stiles on Gorsty Footpath, response from landowner – Councillor M Ratcliffe
11. Matters for discussion or determination
 - 11.1 Speed Indicator Devices (VAS) - 12 Month Trial Project. Decision on SID Supplier.
 - 11.2 Land off Crow Park Way – agreement of terms of lease/licence
 - 11.3 Funding request from the Findern Footpaths and Conservation Group
 - 11.4 Highfields Christmas Tree, approach to Greenbelt Ltd. for permissions to site
12. Planning Matters/Decisions
 - 12.1 Consultations
 - **Ref. No.DMPA/2022/0464 – 43 Longlands Lane, Findern**
Erection of a single storey front extension.
 - 12.2 Decisions
 - **Ref. No.DMPA/2022/0348 – 10 Main Street, Findern**
Erection of a single storey side extension.
Approved (Delegated Decision)
13. End of Year accounts and External Audit 2021/22

It is RECOMMENDED that Members: -

 - 13.1 Receive the Internal Auditors Report
 - 13.2 Approve the Receipts and Payments Accounts for 2021/22 and for these to be signed by the Chairman and the Clerk/RFO.
 - 13.3 Approve the Annual Governance statement for 2021/22 (Section 1 of the Annual Return) and for this to be signed by the Chairman and the Clerk/RFO.
 - 13.4 Approve the Accounting statement for 2021/22 (Section 2 of the Annual Return) and for this to be signed by the Chairman and the Clerk/RFO.
 - 13.5 Approve the Annual Return to be sent to PKF Littlejohn for 2021/22 and the prescribed notices and accounts to be published.
 - 13.6 Appoint an Internal Auditor for 2022/23
14. Finance
 - 14.1 Items for Payment
 - 14.2 Income to note
 - 14.3 Bank Account Reconciliation Report/Budget Monitoring Reports up to 31 May 2022 (Including Current and Reserve Accounts Balances)
 - 14.4 Asset Register/Statement of Holdings
15. Correspondence
 - 15.1 DALC May Newsletter – forwarded 13/05
16. Reports from Councillors attending meetings of outside bodies

17. Date of the next meeting(s)

It is proposed that the next Meeting of the Parish Council will take place at **7.00pm on Thursday, 14 July 2022**, at Findern Methodist Hall, Lower Green, Findern.

18. Exclusion of press and public – if required

19. Exempt item(s)

None