



Clerk: Mrs Kate Sharpe
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7 January 2022

An Ordinary Meeting of Findern Parish Council will be held at Findern Methodist Church, Lower Green, Findern on Thursday, 13 January 2022 at 7.00pm.

PRESS AND PUBLIC ARE WELCOME OT ATTEND.

You should not attend a meeting in person if:

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.
- if you have been instructed by the NHS to self-isolate, following contact with someone who has tested positive. See How long to self-isolate - Coronavirus (COVID-19) - NHS (www.nhs.uk)
- you have recently returned from travel abroad and should be either self-isolating or quarantining.

Keeping meetings, employees and visitors safe:

When you attend the meeting, keep yourself and others safe by following the Government's guidance at all times. Our safety measures require: -

- wearing a face covering, unless exempt
- maintaining some distance from others
- using the hand sanitiser provided upon entrance to and exit from the meeting room.

Kate Sharpe

Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence

2. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Representation (15 minutes)

- 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion.

- 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
- 3.3 Members declaring a pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
5. To approve the Minutes of the Ordinary Meeting held on 9 December 2021
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report
9. Report of the Parish Clerk
 - 9.1 Advert for Parish Warden for Highfields
 - 9.2 Porters Lane - garden debris
 - 9.3 Gateway signs for village
 - 9.4 Object Licence to plant tree at Doles Lane
10. Members Reports
 - 10.1 Wildflower area and Prince Phillip Memorial and Platinum Jubilee trees at KGV
 - 10.2 Findern in Relief Fund
 - 10.3 Stanhope Wood update – Tree reports, review of quotes and next steps (includes approval for work on trees at KGV and The Green)
 - 10.4 Christmas event – review of 22 December event
11. Matters for discussion or determination
 - 11.1 Approval of quotes for basketball area at KGV (equipment and groundworks)
 - 11.2 Approval of quote for updates to website (community database page)
 - 11.3 Approval for booking of Easter event Sunday 17 April 10.00am-12.00noon
 - 11.4 Consideration of Platinum Jubilee weekend event(s) 2-5 June 2022
 - 11.5 Request from Councillor Rose for letter to DCC re. lighting on Heath Lane
 - 11.6 Response to Council Tax Consultation
12. Planning Matters/Decisions
 - 12.1 Consultations
None
 - 12.2 Decisions
 - **Ref. No.DMPA/2021/1679 – 155 Doles Lane, Findern**
The erection of a two-storey front extension, oak framed canopy, bay window to the front and the removal of chimney.
13. Finance
 - 13.1 Confirm recommendation for Budget and Precept for 2022.23
 - 13.2 Items for Payment
 - 13.3 Income to note
 - 13.4 Bank Account Reconciliation Report/Budget Monitoring Reports up to 31 December 2021 (Including Current and Reserve Accounts Balances).

14. Correspondence

14.1 DALC December Newsletter – forwarded 08/12

14.2 DDC Link to video of Grass Verge Conference – forwarded 10/12

14.3 SDDC Invitation to Chair's Civic Service on 10 April 2022 – forwarded to Chair 06/01

15. Reports from Councillors attending meetings of outside bodies

16. Date of the next meeting(s)

It is proposed that the next Meeting of the Parish Council will take place at **7.00pm on Thursday, 10 February 2022**, at Findern Methodist Hall, Lower Green, Findern

17. Exclusion of press and public – if required

18. Exempt item(s) - None proposed.