



Clerk: Mrs Kate Sharpe
Parish Rooms,
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5 November 2021

An **Ordinary Meeting** of Findern Parish Council will **be held at Findern Methodist Church, Lower Green, Findern at 7.00pm on Thursday, 11 November 2021.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence
2. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Representation (15 minutes)
 - 3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).
 - 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
 - 3.3 Members declaring a pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
 - 4.1 Request to be considered for ink drawings from Parish Rooms
 - 4.2 State of pavements/roads and lighting at Highfields
5. To approve the Minutes of the Ordinary Meeting held on 14 October 2021

6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report
9. Report of the Parish Clerk
 - 9.1 Advert for Parish Warden for Highfields
 - 9.2 Progress pick up or pay up campaign
 - 9.3 Additional amenities at Highfields – dog waste and general litter bins
 - 9.4 Update on Licence for Cardales Meadow and Cotes Close
10. Members Reports
 - 10.1 Wildflower area at KGV
 - 10.2 Findern in Relief Fund
 - 10.3 Stanhope Wood update – Licence to Occupy
 - 10.4 Remembrance Day
 - 10.5 Christmas event – including Event company quote and ordering floodlights & LED lights
11. Matters for discussion or determination
 - 11.1 Licence agreement for SDDC land at Wallfields Close
 - 11.2 Covid Memorial tree / other memorial
 - 11.3 Queen's Jubilee Beacons
 - 11.4 Gateway signs for village
 - 11.5 DCC Snow Warden Scheme
 - 11.6 Painting of Parish Rooms exterior
 - 11.7 Decision on venue for Council meetings
12. Planning Matters/Decisions
 - 12.1 Consultations
 - **Ref. No. DMPA/2021/1561 – 14 Mackworth Avenue, Highfields**
The erection of a two-storey rear extension.
 - 12.2 Decisions
 - **Ref. No. DMPA/2021/1259 – Land off Doles Lane, Findern**
Certificate of Lawfulness for confirmation that the implementation of planning permission 9/2018/0290 (the erection of six detached dwellings) is lawful and that pre-commencement conditions have been discharged on Land off Doles Lane, Findern.
Approved (Delegated decision).
 - **Ref. No. DMPA/2021/1315 – 162 Doles Lane, Findern**
The erection of a two-storey side extension and a single storey rear extension.
Approved (Delegated decision).
 - **Ref. No. DMPA/2021/1172 – The Willows, 55 Longlands Lane, Findern**
Erection of a rear extension.
Approved (Delegated decision).
13. Finance
 - 13.1 Items for Payment
 - 13.2 Income to note
 - 13.3 Bank Account Reconciliation Report/Budget Monitoring Reports up to 31 October 2021 (Including Current and Reserve Accounts Balances).

14. Correspondence

- 14.1 DALC AGM details – forwarded 15/10
- 14.2 Findern Primary School, pre-school consultation – forwarded 15/10
- 14.3 Melbourne Neighbourhood Plan for Melbourne – forwarded 21/10
- 14.4 SDDC – Dates for Area Forums – forwarded 22/10
- 14.5 DALC November Newsletter – forwarded 01/11
- 14.6 DALC Training update – forwarded 03/11

15. Reports from Councillors attending meetings of outside bodies

- 15.1 Flood Liaison meeting on 02 11 21

16. Date of the next meeting(s)

It is proposed that the next Meeting of the Parish Council will take place at **7.00pm on Thursday, 9 December 2021**, at Findern Methodist Hall, Lower Green, Findern

17. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

18. Exempt item(s)

CCTV.