

FINDERN PARISH COUNCIL

Clerk: Mrs Kate Sharpe
Findern Parish Rooms, Lower Green, Findern, Derbyshire DE65 6AS
Tel: 07444 085807 Email: clerk@findernparishcouncil.org

Minutes of the Finance Committee Meeting of Findern Parish Council held at 7.00pm on 7 October 2021 at Methodist Church, Lower Green, Findern

Present: Councillors T Brown, G Cooke, M Ratcliffe, R Rose, T Scott, C Smith and M Woodhouse.

Also present: Mrs K Sharpe (Clerk)

2768/21 Apologies for absence

Apologies for absence were **NOTED** for Councillor B Dosanjh, S Holmes and A Pratt.

2769/21 Declaration of members interests

None.

2770/21 Approval of Minutes

RESOLVED that the Minutes of the Finance Committee meeting held on 7 January 2021 be approved as a true record and signed by the Chairman.

2771/21 Budget Monitoring and Bank Reconciliation reports for current year

These reports had been updated with the figures from recent bank statements and September 2021 payments. The Clerk updated Members on each budget line, giving a view on estimated year end figure compared to budgeted figure.

Section 137 payments for community funding were under-utilised. The Clerk would promote the availability of this funding to the community via the website and Facebook page.

The Council had received a VAT refund for payments up to 31 July 2021. Another claim to recover VAT would be made after end of January 2022.

The reports were reviewed and **NOTED** by Members.

2772/21 Consideration of any amendments of budget lines for 2021/22

Most budget lines were on budget and gave no cause for concern. There were some lines that would be adjusted: -

- 1) Some projects were not able to go ahead e.g., Vehicle Activated Signs. Therefore, £3400.00 of this budget line would be allocated to other areas, including an additional £2000 to the Village Gateway signs.
- 2) The budget for the summer event was unused; therefore, it would be added to the Christmas event budget increasing that budget to £800.00
- 3) The Sports mobile events had not gone ahead in the summer therefore that budget line of £480.00 would be allocated to the basketball area at the King George V Playing Field.
- 4) The cost of raw materials had increased for the hard standing area required for the basketball area at the King George V Playing Field. The budget for this would therefore increase by £1880.00; made up of £1400.00 from VAS Budget and £480.00 from Sports mobile budget.

2773/21

Consideration of Concurrent Function claim for 2021/22

The Clerk reported that the concurrent function allocation had increased to £18,689.16 and would be claimed in late January 2022 so that payment would be made by year end. The Clerk had calculated that with the purchase of the outdoor gym equipment, the Parish Council's claim for 2021/22 would be close to the capped figure of £18,689.16.

To take advantage of the concurrent function allocation available to the Council for 2022/23, the installation of Phase 3 of improvements at the King George V Playing Field (the Basketball area) would be scheduled for installation in March, to be invoiced in the budget year 2022/23.

2774/21

Consideration of budget for Lengthsman/Parish Warden for Highfields.

Members considered the costs of employing a Lengthsman/Parish Warden for Highfields. Costs for this based on National Living Wage of £8.91 would be £2780.00/annum for 6 hours a week or £1853.00/annum for 4 hours a week. Should the Council recruit in the current financial year, costs for this could come from the budget line allocated to Highfields Amenities; and for 2022/23, the costs would be covered within an increased staffing budget.

RECOMMENDED that the Parish Council considers the recruitment of a Lengthsman/Parish Warden for Highfields at the Full Council meeting on 14 October 2021.

2775/21

Date of next meeting

RECOMMENDED that a Finance Committee meeting take place in early December to look at a draft budget for the 2022/23 year; followed by another meeting in early January to finalise budget and precept for 2022/23. This would then be approved by Full Council at the 13 January 2022 meeting and submitted to South Derbyshire District Council by their deadline at the end of January.

APPENDIX

FINDERN PARISH COUNCIL BUDGET 2021-22							
AMENDED 07 10 2021							
	Precept/Budget 2021/22						
INCOME							
Precept (raised via SDDC)	£ 41,731.00						
Support Grant from SDDC	£ 1,135.00						
Concurrent Function from SDDC	£ 18,689.00						
Interest from Business Reserve account	£ 15.00						
Parish Room Income estimated	£ 5,850.00	*Includes payment of arrears from 20/21					
Rent from land on Burton Road	£ 7,000.00						
Grants	£ 385.00						
Other	£ -						
VAT reclaim	£ 5,000.00						
Sub-Total	£ 79,805.00	Sub-Total					
Nominal Transfer from Balances	£ 306.00						
Total	£ 80,111.00	Total					
	Precept/Budget 2021/22						
EXPENDITURE							
Grounds Maintenance / Gardening	£ 6,500.00						
Parish Rooms Maintenance	£ 1,500.00						
General Maintenance	£ 1,000.00						
Playing Field Items	£ 1,000.00						
Footpath Maintenance	£ 385.00						
Bus Shelter Maintenance	£ 1,500.00						
Donations S137	£ 2,500.00						
Staff Salaries	£ 15,250.00						
Payroll costs	£ 246.00						
Phone/WFH Allowance/Travel	£ 500.00						
Admin. costs.	£ 2,000.00						
Chairs Allowance	£ 500.00						
Training	£ 500.00						
Audit Fees	£ 450.00						
DALC / SLCC / ICO SUBS	£ 1,000.00						
Election	£ 1,500.00						
Legal Fees/ Risk and Insurance	£ 3,000.00						
Refuse / Dog Bin	£ 3,100.00						
Amenity Hardware	£ 1,800.00						
Christmas event	£ 800.00	*Originally £500, additional £300 allocated from summer event					
Summer event / VE Day	£ -	*Originally £300, allocated to Christmas event now					
Garden of Remembrance	£ 500.00						
Sportsmobile	£ -	*Originally £480, now allocated to KGV Phase 3 - Basketball area					
Contingency	£ 2,500.00						
Food Bank	£ 1,000.00						
KGV Phase 3 - Basketball area	£ 12,380.00	*Originally £10,500, additional £1880 allocated from VAS and Sportmobile					
KGV Phase 2 - Outdoor Gym Equipment	£ -	*paid from money ring fenced in 2020/21					
Highfields Amenities	£ 3,500.00						
VAS / Speedwatch	£ 600.00	*Originally £4000, £2000 allocated to Village Gateway now					
Stanhope Wood	£ 3,500.00	and £1400 to KGV Phase 3					
Wildflower planting at KGV	£ 500.00						
Gateway signs at entrance to village x 4	£ 4,600.00	*Originally £2600, additional £2000 allocated from VAS					
Christmas tree at Highfields	£ 1,000.00						
VAT	£ 5,000.00						
TOTAL	£ 80,111.00						