

FINDERN PARISH COUNCIL

Clerk: Mrs Kate Sharpe

Findern Parish Rooms, Lower Green, Findern, Derbyshire DE65 6AS

Tel: 07444 085807

Minutes of the Extra-ordinary Meeting of Findern Parish Council held at 7pm on 24 June 2021 in the Methodist Church, Lower Green, Findern.

Present: Councillors T Brown, G Cooke, B Dosanjh, M Ratcliffe, R Rose, C Smith and M Woodhouse.

Also present: Mrs K Sharpe (Clerk), 4 Candidates and 1 member of the public.

2721/21 **Apologies for absence**
None, all Councillors present.

2722/21 **Declaration of members interests**
None.

2723/21 **Public Speaking**

Members of the public:

There were no issues raised by any Member of the Public.

Police Liaison Officer:

No Police officer was present at the meeting and no report had been received.

District and County Councillors Report:

Councillors Martyn Ford and Andrew MacPherson were not present at the meeting and had not submitted any reports.

2724/21 **Co-option of Councillors to the 3 vacant seats on the Council**

- a) Each candidate gave a short statement to the Members and the public present, with the reasons they wished to join the Parish Council and what they hoped to bring to the role.
- b) Members considered all applicants; then nominated and seconded the candidates they wished to be considered for the 3 seats. As there were more candidates nominated than seats available, there had to be a series of votes to confirm which 3 candidates were to be selected.

RESOLVED that Simon Holmes, Adam Pratt and Timothy Scott were co-opted to the Council.

- c) Adam Pratt duly signed the acceptance of office and became a Councillor at the meeting. Simon Holmes and Timothy Scott were not present at the meeting; the Clerk would contact them and arrange to meet them to sign their Acceptance of Office prior to the next Council meeting.

Annual Audit 2020/21

2725/20 To receive the Internal Auditor's Report and the Receipts & Payments Accounts for 2020/21

Council received the Internal Auditor's report for 2020/21

It was noted that the accounts had been approved and there were no matters to be drawn to the attention of the Council. Council was then asked to approve the Receipts and Payments Accounts for 2020/21.

RESOLVED that: -

- 1) the report of the Internal Auditor be received and approved.
- 2) The Receipts and Payments Accounts be approved and signed by the Chairman and Clerk/RFO.

2726/21 Approval of the Annual Governance statement for 2020/21

Council was asked to approve the Annual Governance Statement for 2020/21.

RESOLVED that the Annual Governance Statement 2020/21 (Section 1 of the Annual Return) be approved by Council and signed by the Chairman and Clerk/RFO.

2727/21 Approval of the Accounting statement for 2020/21

Council was asked to approve the Accounting statement for 2020/21.

RESOLVED that the Accounting Statements for 2020/21 (Section 2 of the Annual Return) be approved by Council and signed by the Chairman and Clerk/RFO.

2728/21 Approval of Annual Return to PKF Littlejohn for 2020/21

RESOLVED that the Annual Return be submitted to the External Auditor and the prescribed notices and accounts be published on the website and displayed on the notice boards for the period of 1 July to 11 August 2021.

2729/21 Appointment of Barrie Woodcock as Internal Auditor for 2020/21

RESOLVED that Barrie Woodcock be appointed as Internal Auditor for the current financial year.

2730/21 Date of next meeting

It was **NOTED** that the next Ordinary Meeting of the Parish Council would take place at **7.15pm on Thursday, 8 July 2021 at the Village Hall, Castle Hill, Findern.**