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5 March 2021

An **Ordinary Meeting** of Findern Parish Council will **be held remotely at 7pm on Thursday, 11 March 2021.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING.

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will be held via Zoom Meetings software.

Please email or telephone the Clerk (contact details at the top of the notice) to request that the Zoom web link, Meeting ID and password are sent to you prior to the meeting. You do not have to have Zoom installed on your device to access the meeting, though your device will need to have audio and video link – PC with webcam, laptop, Ipad or android tablet or smart phone. The meeting will also be streamed live to the Findern Parish Council Facebook page.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence

2. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Speaking (15 minutes)

3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).

- 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
- 3.3 Members declaring a pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues/requests highlighted by email or via website contact
 - 4.1 Council copied into email to SDDC re. layby by Bakeacre Lane
 - 4.2 Ongoing concerns about activity at Longlands Lane
 - 4.3 Suggestion for traffic calming on Doles Lane adjacent to new Archway site development
 - 4.4 Safety concerns on footpath bridge at Highfields, also lighting
 - 4.5 Flooding into garden off Porters Lane
 - 4.6 Name change to Parish Council to include Highfields
5. To confirm the Minutes of the Ordinary Meeting held on 11 February 2021
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Chairman's Report
9. Report of the Parish Clerk
 - 9.1 KGV Phase 2 – scheduled for April installation
 - 9.2 Report to DCC of pot holes on Common Piece Lane
 - 9.3 Flooding on Porters Lane
 - 9.4 Footpath condition on Bridleway 11 reported to RoW at DCC
 - 9.5 Request for dropped kerb at entrance to Murrays
 - 9.6 Census 2021
 - 9.7 Advertising of casual vacancies
10. Members Reports
 - 10.1 Garden of Remembrance/Cemetery update
 - 10.2 Findern in Relief Fund
 - 10.3 Stanhope Wood update
 - 10.4 Wildflower area and Bug Hotel at KGV site
11. Matters for discussion or determination
 - 11.1 Purchase of Defib replacement pads and batteries
 - 11.2 Additional signage at Lower Green Car Park re. to dog owners
 - 11.3 Issues caused by Bike Track at KGV over Half Term/weekends
 - 11.4 Review of Co-option Policy
 - 11.5 Dates of meetings – Annual Parish Council and Annual Village
incl. review of recommendation to re-opening face to face meetings
 - 11.6 DALC Subscription
 - 11.7 Approve Asset Register for 2020/21

12. Planning Matters/Decisions

12.1 Consultations

- **Ref. No DMPA/2021/0198 – 14, Bolton Way, Highfields**
The erection of a single storey extension to garage
- **Ref. No DMPA/2021/0246 – 17 Longlands Lane, Findern**
The erection of a ground and first floor extension

12.2 Decisions

- **Ref. No. DMPA/2020/1129 – Windyridge, Burton Road**
The change of use of land from agriculture to ancillary B1 business use, and the erection of a single storey building (revision to scheme previously approved under ref. 9/2017/1320)
Approved (Delegated decision).

13. Finance

13.1 Items for Payment

13.2 Income to note

13.3 Bank Account Reconciliation Report/Budget Monitoring Reports up to 28 February 2021 (including Current and Reserve Accounts Balances).

14. Correspondence

14.1 D2N2 Freeport Bid Briefing – forwarded 16/02

14.2 DALC March Newsletter – forwarded 03/03

15. Reports from Councillors attending meetings of outside bodies

15.1 Consultation meeting with Stanton Developments re. Archway Motors site

15.2 Flood Liaison meeting

16. Date of the next meeting(s)

The next Ordinary Meeting of the Parish Council will take place remotely at **7.00pm on Thursday, 8 April 2021** via Zoom Meeting software.

17. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

18. Exempt item(s)

18.1 Staffing Matters

18.2 A.M. Sports