

FINDERN PARISH COUNCIL

Clerk: Mrs Kate Sharpe
Findern Parish Rooms, Lower Green, Findern, Derbyshire DE65 6AS
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Minutes of the Finance Committee Meeting of Findern Parish Council held remotely via Zoom meetings at 7.00pm on 4 November 2020

Present: Councillors T Brown, G Cooke, M Ratcliffe, R Rose, C Smith and M Woodhouse.

Also present: Mrs K Sharpe (Clerk)

2588/20 Apologies for absence

Apologies for absence were **NOTED** for Councillor B Dosanjh due to illness.

2589/20 Declaration of members interests

None.

2590/20 Approval of Minutes

RESOLVED that the Minutes of the Finance Committee meeting held on 6 July 2020 be approved as a true record and signed by the Chairman.

2591/20 Budget Monitoring and Bank Reconciliation reports for current year

These reports had been updated with the figures from recent bank statements and October 2020 payments. The Clerk updated Members on each budget line, giving a view on estimated year end figure compared to budgeted figure. There was no budget line that gave cause for concern.

Section 137 payments for community funding were under-utilised. The Clerk would promote the availability of this funding to the community via the website and Facebook page.

The Clerk reported that the concurrent function allocation would be claimed in late January 2021 so that payment would be made by year end. Another claim to recover VAT would be made after end of January.

The reports were reviewed and **NOTED** by Members.

2592/20 Consideration of allocation in budget to purchase land

The Committee was asked to consider whether they would recommend to Council that an amount be re-allocated in the budget for the purchase of the land at Sycamore Avenue should it come back onto the open market.

The £15,000 allocated in the initial budget for the current year for the purchase of the land at Sycamore Avenue had been removed from the budget when the Parish Council was unsuccessful at securing the land at auction. This money was to come from reserves as there was not sufficient income in the year to support this.

Reviewing commitments and liabilities for the current year, the Members were advised that a similar amount could still be allocated to support the purchase of the land if it were to come onto the open market. However, whether the Council would wish to support any purchase of land had still to be discussed and approved at Full Council and of course, would be dependent upon whether the current landowner put the land up for sale.

RECOMMENDED that an amount is not allocated in the budget until a decision is taken at Full Council as to whether Members wish to support the purchase of the land should it come up for sale.

2593/2020

Consider increasing budget for Phase 2 development at King George V Playing Field

Members considered increasing budget for Phase 2 development at King George V Playing Field as the quotes received for the outdoor gym equipment were significantly over the proposed £10k budget. As this is a significant addition to the playing field, Members felt it was important to pay the extra to achieve a quality installation of a good range of equipment.

The Clerk had identified lines in the budget that were underspent and where money could be reallocated to the Phase 2 development of KGV: -

- £2,500 from Playing Field Items budget
- £2,000 from Legal Fees budget
- £500 from Amenity Hardware budget

RECOMMENDED that £5,000 be added to the budget for the Gym Equipment and that the updated budget below (See Appendix) be approved at the Full Council meeting on 12 November 2020.

2594/20

Early Consideration of projects and priorities for 2021/22

Members were asked to put forward suggestions for projects and priorities for 2021/22 in order for a budget to be allocated. Ideas discussed included parking at Hillside playing field, Wildflower planting at the KGV playing field, Christmas tree for Highfields, VAS signs for the village, Gateways at the entrances to the village and the ongoing management of Stanhope Woods.

RECOMMENDED that individual Councillors research costs and feasibility of these items, with the support of the Clerk if needed, in order that these items could be discussed in more detail at the next Finance Committee meeting along with any other suggestions.

2595/19

Date of next meeting

RECOMMENDED that a Finance Committee meeting take place in w/c 14 December to look at a draft budget for the 2021/22 year; followed by another meeting in early January to finalise budget and precept for 2021/22. This would then be approved by Full Council at the 14 January 2021 meeting and submitted to South Derbyshire District Council by their deadline at the end of January.

APPENDIX

FINDERN PARISH COUNCIL

PROPOSED BUDGET AND PRECEPT 2020 to 2021

INCOME

Precept (raised via SDDC)	£ 35,682.00
Support Grant from SDDC	£ 1,135.00
Concurrent Function from SDDC	£ 7,338.00
Additional Concurrent Function from SDDC	£ 7,649.00
Minor Maintenance (Footpaths) from DCC	£ 385.00
Interest from Business Reserve account	£ 90.00
Parish Room Income estimated	£ 4,000.00
Other	£ -
Rent from land on Burton Road	£ 7,000.00
Grant for BMX Park SDDC	£ -
VAT reclaim	£ 4,000.00
Total	£ 67,279.00
Nominal Transfer from Balances	£ 2,187.00
	£ 69,466.00

EXPENDITURE

Grounds Maintenance / Gardening	£ 5,500.00	
Parish Rooms Maintenance	£ 1,000.00	
General Maintenance	£ 1,000.00	
Playing Field Items	£ 500.00	* Originally £4000, £1000 now allocated to Highfield Amenities
Footpath Maintenance	£ 385.00	and £2500 to Phase 2 development at KGV
Bus Shelter Maintenance	£ 1,500.00	
Donations S137	£ 2,500.00	
Staff Salaries	£ 15,000.00	
Payroll costs	£ 246.00	
Admin. costs.	£ 2,500.00	
Chairs Allowance	£ 1,000.00	
Training	£ 500.00	
Audit Fees	£ 450.00	
DALC / SLCC / ICO SUBS	£ 1,135.00	
Election	£ 1,500.00	
Legal Fees/ Risk and Insurance	£ 3,000.00	* Originally £5000, £2000 now allocated to Phase 2 development at KGV
Refuse / Dog Bin	£ 1,500.00	
Amenity Hardware	£ 1,800.00	* Originally £2500, £200 now allocated specifically to Highfields Amenities
Christmas event	£ 500.00	and £500 now allocated to Phase 2 development at KGV
Summer event / VE Day	£ -	* Originally £300 now allocated to
Garden of Remembrance	£ 500.00	Highfields Amenities - if summer/VE
Sportsmobile	£ 450.00	event is possible, will use Contingency
Contingency	£ 2,500.00	* Originally £3500, £1000 now allocated
Food Bank	£ 1,000.00	to Food Bank
KGV Phase 2	£ 15,000.00	* Originally £10,000, £5000 now added to budget
Highfields Amenities	£ 3,500.00	* £2000 for KGV metal barrier is now
Repair to steps at KGV	£ 1,000.00	allocated to Highfields Amenities
VAT	£ 4,000.00	
TOTAL	£ 69,466.00	

Balance b/f 1 Apr 20 £44,500 estimate