

FINDERN PARISH COUNCIL

Clerk: Mrs Kate Sharpe
Findern Parish Rooms, Lower Green, Findern, Derbyshire DE65 6AS
Tel: 07444 085807 Email: Clerk@findernparishcouncil.org

Minutes of the Finance Committee Meeting of Findern Parish Council held remotely via Zoom meetings at 7.00pm on 6 July 2020

Present: Councillors T Brown, M Ratcliffe, R Rose, C Smith and M Woodhouse.

Also present: Mrs K Sharpe (Clerk)

- 2516/20** **Election of Chairman of the Committee for the civic year 2020/2021**
Councillor Tammy Brown was elected as Chairman of the Committee for the civic year 2020/21.
- 2517/20** **Apologies for absence**
None, all Councillors were present.
- 2518/20** **Declaration of members interests**
None
- 2519/20** **Approval of Minutes**
RESOLVED that the Minutes of the Finance Committee meeting held on 6 January 2020 be approved as a true record and signed by the Chairman.
- 2520/20** **Budget Monitoring and Bank Reconciliation reports for current year**
These reports had been updated with the figures from recent bank statements and June 2020 payments.

The Clerk reported that the 2nd payment of Precept from South Derbyshire District Council should be made in July.

The Clerk confirmed that the £18,000 had been moved from Nat West Reserve account to Nat West Current account to have sufficient funds to pay the invoice from Clark & Kent for the pump track installation.

The reports were reviewed and **NOTED** by Members.
- 2521/20** **Consideration of budget allocations for 2020/21**
The Committee was asked to consider the budget allocations for 2020/21.

The £15,000 allocated for the purchase of the land at Common Piece Lane had been removed from the budget; as this money was to come from reserves it had not freed up any money to reallocate to other areas.

Members considered the requirements for the Food Bank and allocated £1000 specifically for Covid crisis recovery including Food Bank. This was allocated from Contingency budget line.

Members considered the potential amenities required on the Highfield development and agreed to allocate £3500 specifically to fund these at Highfields, subject to agreement with the developers and their Maintenance Management provider (Greenbelt Ltd.).

The money was allocated from other budget lines.

RECOMMENDED that the updated budget below (See Appendix) be approved at the Full Council meeting on 9 July 2020.

2522/20

Consideration of concurrent function allocations regarding Highfields development

Members acknowledged the additional funding made available because the Highfields development was within the boundary and had made provision in the amended budget for an allocation to be made available specifically for any amenities that were required on the estate that were not provided by the developers and their Maintenance Management provider (Greenbelt Ltd.).

2523/19

Date of next meeting

RECOMMENDED that a Finance Committee meeting take place quarterly throughout the year therefore, the next meeting of the Finance Committee will take place in October - date tbc.

APPENDIX

FINDERN PARISH COUNCIL				
PROPOSED BUDGET AND PRECEPT 2020 to 2021				
INCOME				
Precept (raised via SDDC)	£ 35,682.00			
Support Grant from SDDC	£ 1,135.00			
Concurrent Function from SDDC	£ 7,338.00			
Additional Concurrent Function from SDDC	£ 7,649.00			
Minor Maintenance (Footpaths) from DCC	£ 385.00			
Interest from Business Reserve account	£ 90.00			
Parish Room Income estimated	£ 4,000.00			
Other	£ -			
Rent from land on Burton Road	£ 7,000.00			
Grant for BMX Park SDDC	£ -			
VAT reclaim	£ 4,000.00			
Total	£ 67,279.00			
Nominal Transfer from Balances	£ 2,187.00			
	£ 69,466.00			
EXPENDITURE				
Grounds Maintenance / Gardening	£ 5,500.00			
Parish Rooms Maintenance	£ 1,000.00			
General Maintenance	£ 1,000.00			
Playing Field Items	£ 3,000.00	*	Originally £4000, £1000 now allocated to Highfields Amenities	
Footpath Maintenance	£ 385.00			
Bus Shelter Maintenance	£ 1,500.00			
Donations S137	£ 2,500.00			
Staff Salaries	£ 15,000.00			
Payroll costs	£ 246.00			
Admin. costs.	£ 2,500.00			
Chairs Allowance	£ 1,000.00			
Training	£ 500.00			
Audit Fees	£ 450.00			
DALC / SLCC / ICO SUBS	£ 1,135.00			
Election	£ 1,500.00			
Legal Fees/ Risk and Insurance	£ 5,000.00			
Refuse / Dog Bin	£ 1,500.00			
Amenity Hardware	£ 2,300.00	*	Originally £2500, £200 allocated now specifically to Highfields Amenities	
Christmas event	£ 500.00			
Summer event / VE Day	£ -	*	Originally £300 now allocated to Highfields Amenities - if summer/VE event is possible, will use Contingency	
Garden of Remembrance	£ 500.00			
Sportsmobile	£ 450.00			
Contingency	£ 2,500.00	*	Originally £3500, £1000 now allocated to Food Bank	
Food Bank	£ 1,000.00			
KGV Phase 2	£ 10,000.00			
Highfields Amenities	£ 3,500.00	*	£2000 for KGV metal barrier is now allocated to Highfields Amenities	
Repair to steps at KGV	£ 1,000.00			
VAT	£ 4,000.00			
TOTAL	£ 69,466.00			
Balance b/f 1 Apr 20 £44,500 estimate				