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5 June 2020

The Annual Meeting of Findern Parish Council will take place at **7pm on Thursday, 11 June 2020.**

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, **the meeting will take place remotely using Zoom Meetings software.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING.

Please email or telephone the Clerk (contact details at the top of the notice) to request that the Zoom web link, Meeting ID and password are sent to you prior to the meeting. You do not have to have Zoom installed on your device to access the meeting, though your device will need to have audio and video link – PC with webcam, laptop, Ipad or android tablet or smart phone. The meeting will also be streamed live to the Findern Parish Council Facebook page.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. Election of the Chairperson for the year 2020/2021 and the completion of the Declaration of Acceptance of Office.
2. Election of the Vice Chairperson for the year 2020/2021 and the completion of the Declaration of Acceptance of Office
3. To receive apologies of absence
4. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. Public Speaking (15 minutes)
 - 5.1 At the start of the meeting a period of not more than fifteen minutes will be made

available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).

- 5.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
- 5.3 Members declaring a pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

6. Issues highlighted by email or via website contact

- 6.1 Upkeep of churchyard at All Saints.

7. To confirm the Minutes of the Ordinary Meeting held on 14 May 2020.

8. To determine any variation of the Order of Business

9. To determine which items, if any, of the Agenda should be taken with the press and public excluded.

10. Chairman's Report

11. Report of the Parish Clerk

12. Members Reports

- 12.1 Garden of Remembrance/Cemetery update
- 12.2 Findern in Relief Fund
- 12.3 Bug Hotel at Stanhope

13. Matters for discussion or determination

- 13.1 To receive update on food bank and consider review of funding
- 13.2 To receive update on Co-option to vacancies
- 13.3 Consideration of Health & Safety Support – expired 30 April 2020
- 13.4 Steps at KGV
- 13.5 Consideration SDDC - Licensing Act 2003 Statement of Licensing Policy Review

14. Planning Matters/Decisions

14.1 Consultations

None

14.2 Decisions

- **Ref. No: DMPA/2020/0366** - Tower House, Findern
Listed Building Consent for internal and external alterations to existing attached garage to facilitate its conversion to living accommodation at this address.
Approved (Delegated Decision).

- **Ref. No: DMPA/2020/0323** - Tower House, Findern
External alterations to existing attached garage to facilitate its conversion to living accommodation at this address.
Approved (Delegated Decision).
- **Ref.No: DMPA/2020/0259** - 88 Hillside, Findern
The erection of a rear extension, extension to garage, the installation of a flue and the increase of block paving on driveway at this address.
Approved (Delegated Decision).

15. Finance

- 15.1 Additional Signatories
- 15.2 Items for Payment
- 15.3 Income to note
- 15.4 Bank Account Reconciliation Report/Budget Monitoring Reports up to 31 May 2020
(including Current and Reserve Accounts Balances)

16. Correspondence

- 16.1 DALC Circular May 2020 - forwarded 26/05
- 16.2 SDDC Tree Officer re. PC query on TPO and condition of trees - forwarded 26/05
- 16.3 Toyota Motor Manufacturing UK - Community Liaison Committee Communication -
Production Update Burnaston - forwarded 27/05
- 16.4 From DCC, Temporary Closure of Footpath 12 in Findern Parish - forwarded 27/05
- 16.5 From NALC, Open letter to all Councillors - forwarded 01/06
- 16.6 From SDDC - Licensing Act 2003 Statement of Licensing Policy Review - forwarded 01/06
- 16.7 DALC Circular June 2020 - forwarded 03/06

17. Reports from Councillors attending meetings of outside bodies

18. Date of the next meeting(s)

The next Ordinary Meeting of the Parish Council will take place remotely at **7.00pm on Thursday, 9 July 2020** via Zoom Meeting software.

19. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

20. Exempt item(s)

- 20.1 Food Bank matters
- 20.2 Bee's Tea Room update