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7 May 2020

An Ordinary Meeting of Findern Parish Council will take place at **7pm on Thursday, 14 May 2020.**

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, **the meeting will take place remotely using Zoom Meetings software.**

PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING.

Please email or telephone the Clerk (contact details at the top of the notice) to request that the Zoom web link, Meeting ID and password are sent to you prior to the meeting. You do not have to have Zoom installed on your device to access the meeting, though your device will need to have audio and video link – PC with webcam, laptop, Ipad or android tablet or smart phone. The meeting will also be streamed live to the Findern Parish Council Facebook page.

Kate Sharpe
Clerk/RFO to Findern Parish Council

AGENDA

1. To receive apologies of absence
2. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest column on the signing in sheet, prior to the start of the meeting. This enables Members to declare the existence and nature of any disclosable pecuniary or other interests they have in the subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Speaking (15 minutes)

3.1 At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Individuals may speak for no more than five minutes. This time period may be extended at the Chairman's discretion. Where a Member indicates they have a pecuniary or other interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).

- 3.2 If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Council Ward
- 3.3 Members declaring a pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Issues highlighted by email or via website contact
- 4.1 Fruit trees at Hillside
5. To confirm the Minutes of the Ordinary Meeting held on 12 March 2020.
6. To determine any variation of the Order of Business
7. To determine which items, if any, of the Agenda should be taken with the press and public excluded.
8. Amendments to the Parish Council's Standing Orders, Financial Regulations and Financial Risk Assessment Policy
- 8.1 To approve changes to Standing Orders with reference to Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020
- 8.2 To approve amendments to Financial Regulations and Financial Risk Assessment Policy to allow BACS payments to be made by Council.
9. Chairman's Report
10. Report of the Parish Clerk
11. Planning Matters/Decisions
- 11.1 Consultations
- **Ref. No: DMPA/2020/0366** - Tower House, Findern
Listed Building Consent for internal and external alterations to existing attached garage to facilitate its conversion to living accommodation at this address.
 - **Ref. No: DMPA/2020/0323** - Tower House, Findern
External alterations to existing attached garage to facilitate its conversion to living accommodation at this address.
 - **Ref. No: DMPA/2020/0359** – 17 Willington Road, Findern
The erection of a rear extension at this address.
 - **Ref.No: DMPA/2020/0259** - 88 Hillside, Findern
The erection of a rear extension, extension to garage, the installation of a flue and the increase of block paving on driveway at this address.
- 11.2 Decisions
- **Ref. No: DMPA/2020/0075** – 14 Lower Green, Findern
The erection of extensions including a new entrance canopy at the property.
Approved (Delegated Decision).
 - **Ref. No: DMPA/2019/1165** – 6, The Green, Findern
Proposed demolition of existing dwelling, garage and outbuildings and the erection of a replacement dwelling and the widening of existing access at this address.
Approved (Delegated Decision).

12. Finance

- 12.1 End of year Accounts/ Bank Account Reconciliation Report/Budget Monitoring Reports up to 31 March 20
- 12.2 Items for Payment
- 12.3 Income to note
- 12.4 Bank Account Reconciliation Report/Budget Monitoring Reports up to 30 April 2020
- 12.5 Current and Reserve Accounts Balances

13. Matters for discussion or determination

- 13.1 Retrospective approval on decisions made by Clerk/ Chairman in March/April 2020
- 13.2 To withdraw delegated authority of Clerk/Chairman to make decisions on behalf of Council
- 13.3 To receive update on food bank and approval of expenditure to date and future funding
- 13.4 Consideration of consultation of Tree Preservation Order at Common Piece Lane
- 13.5 Land off Beech Lane
- 13.6 Approval of maintenance of planters over summer – watering and planting
- 13.7 Approval of maintenance of Garden of Remembrance over summer
- 13.8 Consideration of Health & Safety Support – expired 30 April 2020
- 13.9 Decision on Insurance renewal – due 1 June 2020
- 13.10 Confirm Noticeboard Licence agreement

14. Correspondence

- 14.1 DALC Circular March 2020 - forwarded 19/03
- 14.2 Feedback on PC letter on Safer Neighbourhood Forum format - forwarded 20/03
- 14.3 Details of the COVID-19 Community Response Unit for Derbyshire - forwarded 24/03
- 14.4 Derbyshire Community Response Unit newsletter - forwarded 27/03
- 14.5 DALC Circular April 2020 - forwarded 23/04
- 14.6 SDDC Flood Resilience Recovery Support Scheme - forwarded 23/04
- 14.7 SDDC Introduction of Animal Welfare Licensing Policy - forwarded 27/04

15. Reports from Councillors attending meetings of outside bodies

16. Date of the next meeting(s)

The next Ordinary Meeting of the Parish Council will take place remotely at **7.00pm on Thursday, 11 June 2020** via Zoom Meeting software.

17. Exclusion of press and public

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

18. Exempt item(s)

- 18.1 Staffing during Covid-19 lockdown
- 18.2 DALC Excellence Awards 2020