

# FINDERN PARISH COUNCIL

Clerk: Mrs Kate Sharpe

Findern Parish Rooms, Lower Green, Findern, Derbyshire DE65 6AS

Tel: 07444 085807

## **Minutes of the Ordinary Meeting of Findern Parish Council held at Bee's Tea Room, Findern at 7.00pm On 9 January 2020**

**Present:** Councillors T Brown, M Goodall, J Hibbert, M Ratcliffe, R Rose, C Smith and M Woodhouse.

**Also present:** Mrs K Sharpe (Clerk) and 6 members of the public.

The minutes of the meeting were recorded for accuracy.

### **2423/20      Apologies for absence**

Apologies for absence were accepted from Councillors R Brook, S Brook and A Hibbert.

### **2424/20      Declaration of members interests**

Councillor M Woodhouse – personal interest in Woodgrow Ltd.

### **2425/20      Public Speaking:**

#### **Recent traffic incidents in the Village**

Several residents had attended the meeting to discuss the recent traffic incidents in the village and seek the Parish Council's support to lobby for some sort of action to be taken by Highways to alleviate the issues of speeding in the village that had resulted in the incidents. Mr Peter Price, a resident in the village who had 30 or more years' experience in traffic management and road safety was present at the meeting. He had written a report in September 2017 on the road issues in the village and possible ways these issues could be alleviated. There had been no positive response at that time. Mr Price contributed to the meeting very knowledgably with ideas of what could reasonably be done. The residents present indicated that they would be willing to join a group in the village, along with businesses and the Parish Council, to lobby for action to be taken. County Councillor, Martyn Ford had requested a meeting with the Safety Officer from Derbyshire County Council to discuss the problems in the village and the Clerk would seek an update on the outcome of that meeting from Councillor Ford.

#### **Dog waste bin near The Nadee**

There was still an issue with the dog waste bin near The Nadee. This had been reported to SDDC but no replacement bin had been installed and it was reported by a resident as overflowing. The resident would send pictures to the Clerk, who would contact SDDC again about this issue.

#### **Crime prevention on Common Piece Lane**

A resident enquired whether it would be possible to replace some of the trail cameras on Common Piece Lane that helped towards crime prevention. The Clerk would contact the Community Safety team to enquire whether there would be funding available for this.

#### Penguin Bin at KGV recreation area

It was reported that the bin speaker was not working and required new batteries. This issue would be addressed by one of the Councillors.

#### VE Day event in the village

There was an event planned for the village to celebrate the 75<sup>th</sup> anniversary of VE Day on Friday 8 May 2020. This had been declared a bank holiday for this year only. The planning committee was seeking members to contribute to the organisation of the event. Anyone interested should contact the Clerk of the Parish Council, or the Chair of the committee, Councillor Mary Goodall.

#### **Police Liaison Officer:**

No Police officer was present at the meeting; however, an update had been sent by email by the PCSO Supervisor for South Derbyshire.

- There would be new PCSO's starting in South Derbyshire in early 2020 and the Council would be updated further as to their names and where they will be posted nearer the time of arrival.
- Residents and Councillors were reminded, if not already signed up, to consider registering on [www.derbyshirealert.co.uk](http://www.derbyshirealert.co.uk). The Police use this platform to send emails relating to crime/missing persons/good news/ and updates in the area. Once registered, it was possible to tailor the list to the items a person wishes to receive. The information can then be passed on to those that perhaps do not have email or access to social media and who would therefore not be aware of the work of the Safer Neighbourhood Team.
- Via the Derbyshire alert system, the Police have now started conducting surveys - 'Derbyshire Talking'. These are completed with residents to ascertain what they perceive are the issues in the area where they live. This tool helps the Police to understand the current issues encountered by residents, or whether an area has no issues of concern. The Police pro-actively check out the issues raised and work towards resolving the issue with partner agencies if needed. The Police would then feedback at neighbourhood forums on any actions.

#### **District Councillor Report:**

Councillor MacPherson was not present at the meeting and had not submitted a report.

#### **County Councillor Report:**

Councillor Ford had given his apologies for the meeting but had submitted the following report:

- Following an unsatisfactory reply from Derbyshire County Council regarding the incident on Main Street a few weeks ago, an officer from the Safety Team had been invited to Findern for a site visit. Councillor Ford expected this would take place in the next couple of weeks.
- The blocked drain on Bakeacre Lane had now been cleared, however, pot hole repairs were still to completed.
- The repair bill for the recent flood damage across the county had been estimated at £20,000,000.
- Other Highway issues: pot hole repairs etc had been reported in the usual way.
- Both authorities were in the budget setting phase and other activities were relatively quiet following the holidays.

2426/20

**Minutes**

**RESOLVED** that the Minutes of the Ordinary meeting held on 12 December 2019 be approved as a true record and signed by the Chairman.

Proposed by Councillor M Goodall, Seconded by Councillor T Brown. All in favour.

2427/20

**Variation of order of business**

None

2428/20

**To determine which items, if any, of the Agenda should be taken with the press and public excluded**

As there were no updates on the lease arrangements it was **RESOLVED** that there were no items to be taken with the press and public excluded.

2429/20

**Chairman's Report**

The Chairman wished to record in the Minutes a note of thanks to Councillor Woodhouse for providing the Christmas tree for the village green.

2430/20

**Report of the Parish Clerk**

a) Summer Activities

As requested at previous meeting, dates for the summer activities had been requested from SDDC; they would be confirmed by SDDC in mid-February.

The two dates requested for summer activities in Findern were: -

- Tuesday 4 August, 6pm-8pm for the Sport Mobile
- Thursday 27 August, 2pm-4pm for the Adventure Mobile

b) KGV Charity – Annual Return to Charity Commission

The Annual Return to the Charity Commission had been done as £0 return. The Clerk advised the Parish Council that it needed to update the Trustee details to a current Member of the Council. Following discussion, it was agreed that the current Chairman of the Parish Council should be asked to be the named Trustee although it is the Parish Council as a body who is the Trustee for the playing field.

c) Flood Liaison meeting

The Council had received details of Flood Liaison meeting on 6 February at Civic Offices in Swadlincote. Following the recent incidents of flooding near the village, Councillors Mary Goodall and Tammy Brown would attend the meeting.

d) Unity Trust Bank

The Clerk had started to open the new account and hoped to confirm completion of this by the February meeting of the Parish Council.

e) Letter to resident at Longlands Lane

Following the discussion at the previous meeting about the issue of debris left on the Longlands footpath, a letter to the occupier of the property had been sent recorded delivery. No reply or further comment had been received.

f) Grit Bins

New bins have now been installed and filled by Councillor Woodhouse at the bottom of Castle Hill and the corner of Heath Lane. Also, all other bins in the village had been checked for stock and any that needed it have been refilled.

g) Steps down to King George V playing field.

Following discussion at the Finance meeting on 6 January about work required on the steps, the Clerk had written to the Highways department highlighting the condition of the steps and asking them to do take remedial action.

h) Tree Prune at Nature site

The Clerk updated members on action requested from the previous meeting regarding pruning trees at the nature site off Crow Park Way. The trees were subject to a Tree Preservation Order (TPO) and SDDC had advised that an approach by the Parish Council to the landowner should be made prior to an application being submitted. It was **RESOLVED** that the Clerk would write to the landowner seeking permission to apply to SDDC for the work to be done and then if work is approved, for the work to be carried out.

2431/20

Planning Matters

Members **NOTED** the following planning applications and decisions: -

Consultations

**Ref. No: DMPA/2019/1165** – 6 The Green, Findern

Proposed demolition of existing dwelling, garage and outbuildings and the erection of a replacement dwelling and the widening of existing access. No objection was raised by Members to this application.

Decisions

**Ref. No: DMPA/2019/0676** – King George V playing field, Willington Road, Findern

The construction of a bicycle 'pump' track, exercise equipment, basketball court, teqball table, space net and the siting of a shipping container for the storage of sports equipment. Derby. Permission granted with Conditions (Delegated)

**Ref. No: DMPA/2019/1202** - The erection of extensions at 25 Castle Hill, Findern, Derby. Approved with Conditions (Delegated)

**Ref. No: DMPA/2019/0981** - Windyridge, Burton Road, Findern

The erection of a proposed single storey office building (revised scheme to that previously proposed under ref: 9/2019/0126)

Approved with Conditions (Delegated)

2432/20

Finance

a) Members noted items for Payment: -

| Cheque No. | Payee and Description of service or goods                                                 | Nett    | VAT   | Gross   |
|------------|-------------------------------------------------------------------------------------------|---------|-------|---------|
| 003143     | Tammy Brown – reimburse her for paying Dream Parties in cash for attendance at Xmas event | £300.00 | £0.00 | £300.00 |

|        |                                                                                                                        |          |        |          |
|--------|------------------------------------------------------------------------------------------------------------------------|----------|--------|----------|
| 003144 | SDCVS Salaries December                                                                                                | £1225.02 | £0.00  | £1225.02 |
| 003145 | Findern Parish Council – bank transfer to open Unity Trust Bank account                                                | £500.00  | £0.00  | £500.00# |
| 003146 | Aucuba Landscapes Ltd – clearing shrubbery at KGV Steps                                                                | £50.00   | £10.00 | £60.00   |
| 003147 | Ian Oliver – reimburse for purchase of Santa outfit for Xmas event                                                     | £331.95  | 09.00  | £331.95  |
| 003148 | Viking Direct – purchase of 2 sets of ink for Clerk and Cllr. Rose                                                     | £41.76   | £8.35  | £50.11   |
| 003149 | Viking Direct – purchase of 2 x large plastic storage tubs                                                             | £46.70   | £9.34  | £56.04   |
| 003150 | Kate Sharpe - Clerk Expenses 'phone, working for home allowance, mileage, stamps, envelopes and land registry searches | £79.49   | £0.00  | £79.49   |

b) Members noted Income received: -

|                                               |          |
|-----------------------------------------------|----------|
| Rent for Parish Rooms, Lower Green 02/01/2020 | £333.33  |
| Reserve account interest 31/12/19             | £10.14   |
| Rent for land at Burton Road 27/12/19         | £1750.00 |

c) Bank Account Reconciliation Report/Budget Monitoring Reports at 13 December 2019

The reports were **NOTED**. The reports had been considered in detail at the Finance meeting on 6 January 2020.

d) Current and Reserve Accounts Balances on 13 December 2019

Bank

|                                        |                           |
|----------------------------------------|---------------------------|
| Balance Current Account                | £ 12,957.60               |
| Balance Reserve Account                | £ 57,633.26               |
| Total Bank                             | £ 70,590.86               |
| - Minus Unpresented cheques in 2019/20 | £ 2,504.50                |
| <b>Balance</b>                         | <b><u>£ 68,086.36</u></b> |

Cashbook

|                      |                           |
|----------------------|---------------------------|
| Balance b/f 1 Apr 19 | £ 68,478.58               |
| + Income             | £ 42,632.26               |
| Total                | £111,110.84               |
| - Expenditure        | £ 43,024.48               |
| <b>Balance</b>       | <b><u>£ 68,086.36</u></b> |

e) Finance Committee meeting on 6 January 2020

Members **RECEIVED** the Minutes of the Finance Committee meeting held on 6 January 2020 and noted the detailed review of the budget monitoring and bank reconciliation reports. Members also noted that if the BMX track was delivered and invoiced in the current budget year, it would be necessary to move money from the reserve account to the current account to have sufficient funds to pay the invoice.

**Confirmation of budget and precept for 2020/21:**

Members noted that the Committee had considered the draft budget and amendments had been made to the proposed figures in order for a suitable budget to be allocated for 2020/21.

**RESOLVED** to approve the budget for 2020/21 as set out in APPENDIX.

The Parish Council had been advised by South Derbyshire District Council that there was an additional concurrent function allocation of £7649.00 and the Council Tax Support scheme would remain the same.

Following consideration of the proposed budget and a discussion by Members it was **RESOLVED** that the precept figure of £35,682.00 be set by the Parish Council. With a Council Tax Base of 1168, this would reflect a 0% increase to households in Findern and equates to £30.55 per year for a Band D property.

**Purchase of land off Common Piece Lane**

There was a discussion about the budget allocated to the purchase of the land off Common Piece Lane. The Parish Council intended to purchase the land if it had the mandate of the residents to do so. The Council had been advised that the land would be up for auction at the SDL Auction in Derby on 14 February 2020. Members **RESOLVED** to hold a further public meeting about the purchase of the land before the auction date; to ensure there was a mandate to purchase the land and also, as the guide price was beyond what the Parish Council had available from reserve balances, to gauge willingness from the public to donate money towards the fund to purchase the land at auction. The meeting would be held at 7pm on Thursday, 30 January at the Methodist Chapel on Lower Green.

**2433/20**

**Matters for discussion or determination**

a) Road Safety measures in the village following recent traffic incidents

Further to the representations made by residents during the Public Speaking session, Members considered the issue of road safety in the village following the recent spate of incidents. The Council supports the residents wish for some action to be taken by Highways and welcomed the report by a resident in the village that advised on low cost engineering improvements that could be considered.

**RESOLVED** for the Parish Council to send a letter to Councillor Simon Spencer, Cabinet Member for Highways, Transport & Infrastructure at Derbyshire County Council, highlighting the issues on the roads through the village and to offer to work in partnership with Highways to look at low cost solutions that may help to improve road safety.

b) Purchase of wheelie bin speed stickers

Members considered the purchase of 30mph and 40mph Speed limit sticks for display on wheelie bins.

**RESOLVED** to post suggestion on the Council's website to gauge response from public as to whether they would be used.

c) Speedwatch scheme

Members considered details of the Community Speed watch scheme.

**RESOLVED** to circulate this to members of public interested in forming a Committee to look at speed and traffic issues in the village.

d) BMX Park – King George Playing Field update and approval of works

Members were updated on planning permission – this had now been granted by SDDC. There was a discussion about whether to install the storage container at this stage however, it was decided not to pursue this at the moment.

Members **RESOLVED** to proceed with phase 1 of the planned works – Installation of pump track.

e) Community Clean Up Offer

The application form had been submitted to the Community Clean Up scheme. This had been forwarded to the team for checking as it was planting rather than cleaning work, as a backup, if work was considered unsuitable it had also been submitted to the Youth Offenders team for evaluation.

f) Purchase of dog fouling notices for KGV playing field

SDDC team had installed anti-dog fouling signs around The Green.

**RESOLVED** to request that anti-dog fouling signs are installed at the three entrances to the King George V playing field; also, at Hillside recreation area.

g) Council's response to Draft SHELAA methodology consultation - South Derbyshire District Council

Members considered a request to respond to consultation on DRAFT SHELAA methodology

**RESOLVED** not to respond to consultation as insufficient knowledge of issues involved.

**2434/20**

**Correspondence**

The following items of correspondence were **NOTED**. No action to be taken.

- Parish and Town Council Salt Collections - Winter 2019-20 (received 16/12)
- Emergency Road Closure - Bakeacre Lane, Findern (received 13/12)
- South Derbyshire CVS Foodbank (received 13/12)

**2435/20**

**Reports from Councillors attending meetings of outside bodies**

Report from Village Hall

- The Village Hall Committee were looking for Volunteers to act as Trustees for the Village Hall. Anyone interested in becoming a Trustee should contact Gwen Johnson on 01283 701284.

- The Parish Council and the Village Hall would be collaborating to hold a celebration event around VE Day on 8<sup>th</sup> May 2020. A committee had been established with members of the Parish Council and the Village Hall Committee. A report from the Committee would be brought to future meetings of the Parish Council.

**2436/20**

**Date of next meeting(s)**

It was **NOTED** that the next meeting of the Parish Council would be on Thursday 13 February 2020 at 7.00pm at Bee's Tea Rooms, Lower Green, Findern.

**2437/20**

**Exempt item(s)**

There were no items taken with press and public excluded.

**Meeting Closed at 8.45pm**

## APPENDIX

| FINDERN PARISH COUNCIL                   |                                                                                                           |  |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------|--|
| PROPOSED BUDGET AND PRECEPT 2020 to 2021 |                                                                                                           |  |
|                                          |                                                                                                           |  |
|                                          | 2020/21<br>Precept/Budget<br>(Precept +/- 0%,<br>+/- 0% from<br>SDDC on CF,<br>+/- £0 from SDDC<br>on SG) |  |
|                                          | £30.55 per Band<br>D property,<br>CTB 1168                                                                |  |
| <b>INCOME</b>                            |                                                                                                           |  |
| Precept (raised via SDDC)                | £ 35,682.00                                                                                               |  |
| Support Grant from SDDC                  | £ 1,135.00                                                                                                |  |
| Concurrent Function from SDDC            | £ 7,338.00                                                                                                |  |
| Additional Concurrent Function from SDDC | £ 7,649.00                                                                                                |  |
| Minor Maintenance (Footpaths) from DCC   | £ 385.00                                                                                                  |  |
| Interest from Business Reserve account   | £ 90.00                                                                                                   |  |
| Parish Room Income estimated             | £ 4,000.00                                                                                                |  |
| Other                                    | £ -                                                                                                       |  |
| Rent from land on Burton Road            | £ 7,000.00                                                                                                |  |
| Grant for BMX Park SDDC                  | £ -                                                                                                       |  |
| VAT reclaim                              | £ 4,000.00                                                                                                |  |
| <b>Total</b>                             | <b>£ 67,279.00</b>                                                                                        |  |
| <b>Nominal Transfer from Balances</b>    | <b>£ 22,087.00</b>                                                                                        |  |
|                                          | <b>£ 89,366.00</b>                                                                                        |  |
|                                          |                                                                                                           |  |
|                                          | Precept/Budget<br>2020/21                                                                                 |  |
| <b>EXPENDITURE</b>                       |                                                                                                           |  |
| Grounds Maintenance / Gardening          | £ 5,500.00                                                                                                |  |
| Parish Rooms Maintenance                 | £ 1,000.00                                                                                                |  |
| General Maintenance                      | £ 1,000.00                                                                                                |  |
| Playing Field Items                      | £ 4,000.00                                                                                                |  |
| Footpath Maintenance                     | £ 385.00                                                                                                  |  |
| Bus Shelter Maintenance                  | £ 1,500.00                                                                                                |  |
| Donations S137                           | £ 2,500.00                                                                                                |  |
| Staff Salaries                           | £ 15,000.00                                                                                               |  |
| Payroll costs                            | £ 246.00                                                                                                  |  |
| Admin. costs.                            | £ 2,500.00                                                                                                |  |
| Chairs Allowance                         | £ 1,000.00                                                                                                |  |
| Training                                 | £ 500.00                                                                                                  |  |
| Audit Fees                               | £ 450.00                                                                                                  |  |
| DALC / SLCC / ICO SUBS                   | £ 1,135.00                                                                                                |  |
| Election                                 | £ 1,500.00                                                                                                |  |
| Legal Fees/ Risk and Insurance           | £ 5,000.00                                                                                                |  |
| Refuse / Dog Bin                         | £ 1,500.00                                                                                                |  |
| Amenity Hardware                         | £ 2,500.00                                                                                                |  |
| Christmas event                          | £ 500.00                                                                                                  |  |
| Garden of Remembrance                    | £ 500.00                                                                                                  |  |
| Summer event                             | £ 200.00                                                                                                  |  |
| Sportsmobile                             | £ 450.00                                                                                                  |  |
| Contingency                              | £ 3,500.00                                                                                                |  |
| KGV BMX                                  | £ 10,000.00                                                                                               |  |
| Metal barrier at KGV                     | £ 2,000.00                                                                                                |  |
| Repair to steps at KGV                   | £ 1,000.00                                                                                                |  |
| Purchase of Common Piece Land            | £ 15,000.00                                                                                               |  |
| Allocation for work to Common Piece Land | £ 5,000.00                                                                                                |  |
| VAT                                      | £ 4,000.00                                                                                                |  |
| <b>TOTAL</b>                             | <b>£ 89,366.00</b>                                                                                        |  |
|                                          | Balance b/f 1 Apr 20                                                                                      |  |
|                                          | £44,550.00                                                                                                |  |
|                                          | ESTIMATE                                                                                                  |  |