

Findern Parish Council

Clerk: Mrs Heather Bevan

Findern Parish Rooms, Lower Green, Findern, Derbyshire DE65 6AS

Tel. No. 07512 491367

Monthly Meeting of Findern Parish Council, held on Thursday 12TH September 2019
commencing at 7-00pm in The Parish Rooms, Lower Green, Findern

Present:

R Brook – Chairman

M Goodall – Vice Chairman

J Hibbert

A Hibbert

C Smith

M Ratcliffe

M Woodhouse

T Brown

H Bevan – Clerk

The Meeting was recorded, for the purposes of accuracy.

Members of the public were present

AGENDA:

1. Minute Number 2333/19 To receive Apologies of Absence

It was **RESOLVED** to accept apologies from: Councillor R Rose due to Annual Leave.

Councillor M Ford – Annual Leave

2. Minute Number 2334/19 Variation of the Order of Business

Nil

P926

3. Minute Number 2335/19 Declaration of Members Interests

Nil

4. Minute Number 2336/19 Public Speaking (10 minutes)

- a. At the start of the meeting a period of not more than ten minutes will be made available for members of the public and members of the Council to comment on any matter already on the Agenda. Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item © below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraws from the meeting during consideration of that item).
- b. If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

Open To the Public

TRAFFIC ISSUES:

As the Main Road is increasingly getting busier with traffic, it was suggested that a Zebra Crossing or Pedestrian Crossing be considered.

It was **RESOLVED** that the Resident writes to Councillor Ford and ask if a Survey of the Road could be undertaken.

PAYBACK TEAM:

An email was received from Mark Hawley from The Payback Team in July to inform the Parish Council that a Risk Assessment will be carried out and the Parish Council will be contacted in order to make an appointment. To date, no further communication has been received.

LONGLANDS LANE:

A letter was sent to the resident in June with regard to the debris at the side of the property, to which the Parish Council had no response.

A further letter has now been sent to The Enforcement Officer, asking for urgent action to be taken as this debris has been in situ for many months.

DOG WASTE BIN – NADEE:

This item is with Councillor Ford for action.

COTE CLOSE:

As The Parish Council lease the land from Highways England clarification was sought from The Footpaths Group as to what they can actually do on the land.

They would like approval to create a log pile for wildlife and various suggestions have been made as to what to do with the trunk (which is left).

It was **RESOLVED** that the Clerk will write to Highways England

ROAD SIGNAGE:

It was **RESOLVED** that Councillor Ford be informed about the 'Road Chipping' signs and ask for them to be removed.

Police Liaison Officer:

No report was received.

County Councillor Report:

No report was received.

District Councillor Report:

Councillor Ford was not present at the meeting but had forwarded a report:

The Industrial Development Planning Application Axis 50;

I have very serious concern regarding this application, traffic impact and drainage – these being 2, but have more concerns. I am sure, albeit early days, that the developers will be pitching to all surrounding communities, therefore we should be vigilant and respond when necessary.

I have asked DCC for a timeline as to when Burton Road will be finally completed and the signage removed from Burton Road and Doles Lane.

I am still awaiting news on the Traffic Regulations Order from DCC.

5. Minute Number 2337/19 To confirm the Minutes of the Monthly Findern Parish Meetings held on 11th July 2019.

It was **RESOLVED** to accept the Monthly Minutes of the July 2019 Parish Council

Proposed by: A Hibbert Seconded by: T Brown All in favour

To confirm the Minutes of an Exempt Meeting - Land off Common Lane held on 12th July 2019

It was **RESOLVED** to accept the Exempt Minutes – Land Off Common Lane held on 12th July 2019

Proposed by: M Ratcliffe Seconded by: T Brown All in favour

6. Minute Number 2338/19 Co-option of a new Parish Councillor

Associated paperwork had been circulated prior to the PC Meeting.

After a discussion had taken place, it was **RESOLVED** that Mrs S Brook be co-opted onto The Parish Council with immediate effect.

Proposed by J Hibbert Seconded by M Woodhouse All in favour

A Declaration of Interest Form was signed by Councillor S Brook

7. Minute Number 2339/19 Chairman's Report

It was **RESOLVED** that all Committee Chairmen should 'Open Events' as they are the Councillors that have put a lot of hard work into the events.

All in favour

8. Minute Number 2340/19 Report of the Parish Clerk

MISSING CAMERA:

It was **RESOLVED** that The Clerk will find out the relevant information and order a Camera.

HIGHFIELDS NOTICE BOARD:

Councillor Smith is still pursuing this item and awaiting a response from The Estate Management Company.

HEDGE AT MILL CLOSE

A letter has been written to the resident asking that the hedge be cut back as it is causing an obstruction.

LIME TREE – DOLES LANE

Although a letter was sent to Highways at the beginning of July, no action has yet been taken to trim the Lime Tree which is overhanging the Bus Stop

Councillor Goodall has reminded Highways that this work is still outstanding.

NOTIFICATION OF ESSENTIAL MAINTENANCE WORKS

Work will be carried out on essential maintenance on the A38, between the Toyota and Kingsway roundabouts. During this scheme we will be:

- Resurfacing both carriageways, some exit/entry slip roads and footways
- Renew road markings and studs

Once the work is completed, all road users will benefit from improved road safety and a smoother driving experience.

Work is due to start at the end of September 2019 with completion scheduled for mid-December 2019.

To keep the programme of works as short as possible the work will be carried out as follows:

- Between 8pm and 6am Monday to Friday
- Between 8pm and 6am over some weekends

To minimise disruption the scheme will be in 4 phases:

- Phase 1 : work will begin Monday 23rd September and Tuesday 15th October on the southbound carriageway from the Kingsway Roundabout to the A516
- Phase 2 : work will begin Tuesday 15th October and Monday 4th November on the northbound carriageway from the A516 to the Kingsway Roundabout
- Phase 3 : work will begin on Monday 4th November and Wednesday 20th November on the northbound carriageway from the A50 to the A516

- Phase 4: work will begin Thursday 21st November and Wednesday 11th December on the southbound carriageway from the A516 to the A50. All planned roadworks may be subject to change due to weather conditions and unforeseen circumstances.

TRAINING AND EVENTS (DALC):

DALC Annual General Meeting – 22nd October, Chesterfield Football Club

Essential Chair Skills – 25th November, DALC Office, Cromford

Freedom of Information (updates) – GDPR – 28th November 2019 – DALC Office, Cromford

14th & 15th September – Melbourne Festival – Over 130 exhibitors

If any Councillor wishes to attend any of the above courses, please contact the Clerk.

9. Minute Number 2341/19 Planning Matters/Decisions

AXIS 50 Development

Planning Reference: DMPA/2019/0948

It was **RESOLVED** that the Clerk write to Planning with objections.

10. Minute Number 2342/19 Finance – Items for Payment

003034	M Goodall – purchase of local plan/cultivation Licence	£58-80
003035	SDDC- CVS	£1,007.70
003036	K Sharpe – Locum Clerk	£93.10
003037	M Goodall – Camouflage Net – replacement hosepipe	£56.24
003038	Shelter Maintenance	£33.36
003039	Aucuba Landscapes	£388.02
003040	Findern Pre-School S137 Grant	£1,500
	MISSING CHEQUE BOOK - CANCELLED 003041-003100	
003101	SDDC – CVS July	£1,157.35
003102	D Tidy – Ink Cartridge	£37.99
003103	PKF Littlejohn – External Audit Fee	£360.00
003104	H Bevan – Expenses:Travel,Insurance,Home Working, Ink Cartridge, Refreshments	£89.73
003105	PD Hawker – Garden Services – July and August	£190.00
003106	Aucuba Landscapes	£399.02
003107	ELA Group – PC Lift Maintenance Parish Hall	£237.19
003108	Cheque Cancelled	
003109	H Bevan – PC Meeting at Tea Room	£12.80
003109	Woodgrow Horticulture – Remembrance Garden	£861.92

a. Bank Account Reconciliation Report

15th August 2019:

Bank:

Balance Current Account	£26,858.03
Balance Reserve Account	£55,845.59
Total to Bank	£82,703.62
- Minus Unpresented cheques in 2019	£83.53
Balance	£82,620.09

Cashbook:

Balance b/f	£ 68,478.58
+ Income	£ 39,261.27
Total to Bank	£107,739.85
- Expenditure	£ 25,119.76
Balance	£ 82,620.09

b. Current and Reserve Accounts

Current Account Income

July - Bee's Tea Room	£ 333.33
Parish Precept -SDDC	£14,602.50

Reserve Account

June - Woodgrow	£ 1,750.00
Interest – June	£ 8.33
Interest – July	£ 10.10

Cancelled Cheque Book request was made to NAT WEST Bank on 24th August 2019 as no cheque book had been received. Serial Numbers 003041 – 003100 will therefore not be used. A new cheque book has since been received which will follow on from 003100.

This reference is for the purpose of the Internal and External Auditors.

PKF Littlejohn – External Auditor 2018/2019

The Parish Council have received a copy of the External Auditor Report together with the Certificate 2018/2019.

Statement from PKF Littlejohn and recommendations to the Council (if any) are as follows:

“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.

As required by the External Auditor and to be fully compliant, I have now instructed Councillor James Hibbert to post the following documentation on The Findern Parish Councils Website:

1. The Notice of Conclusion of Audit
2. The External Auditors Report and Certificate 2018/2019
3. Section 1 – Annual Governance Statement 2018/2019
4. Section 2 – Accounting Statements 2018/2019

The Council thanked the Clerk for all her hard work over the past year, which has resulted in a clear report with no recommendations to change any of The Councils practices and day to day running of the accounting system.

It was **RESOLVED** to accept the above reports

Proposed by J Hibbert Seconded by M Ratcliffe - All in favour

11. Minute Number 2343/19 BMX Park – King George Playing Field

An objection from Sport England has been lodged over the removal of the two sets of goal posts on the Playing Field to make way for the BMX Track.

Councillor Goodall has subsequently had a site meeting with members from SDDC who have reassured the Parish Council that all is in order and adequate provision has been made.

It was **RESOLVED** that Councillor Goodall will report on the status at the October Parish Council Meeting.

12. Minute Number 2344/19 Garden of Remembrance/Water Tap

The Garden of Remembrance has now been completed and photos of the area were circulated. All Councillors congratulated Councillor Ratcliffe on a wonderful project which has greatly improved the area.

Councillor Ratcliffe thanked Sue from Murray's who, with the help of her team played a big part in the renovation of the Garden. Councillor Woodhouse was thanked for supplying plants and his input. Thanks were expressed to Richard for the use of his mini excavator which made the job easier. There is still some Bark to be put down and the seat installed.

Sue from Murrays presented the Parish Council with a very kind donation of £250-00. Councillor Ratcliffe gave thanks for the donation.

The Water Tap is due to be installed in the next week or so.

Councillor Ratcliffe had a meeting where he was able to welcome Dobbies to the village.

The Council has long worked with local companies in trying to improve current amenities and explore new areas to benefit the people in the village of all ages.

Current projects include a new BMX Track on KGV Playing Field, a new Garden of Remembrance at the Cemetery, Wildflower planning, Findern in Bloom – 'Entrance Gateways' to the village and much more.

The Chairman thanked Councillor Ratcliffe for all his efforts in bringing this project to fruition.

13. Minute Number 2345/19 Remembrance Committee

Poppy making is going well with several organisations in Findern working hard.

Netting has been purchased by Councillor Goodall.

The painting of Stones is well underway and it is anticipated that there will be some 200 stones to display alongside the poppies.

Councillor Woodhouse informed the Meeting that he would be digging out a trench for conduit to be placed in.

It was **RESOLVED** that a Policy be drawn up regarding NO METAL DETECTING on the Village Green.

14. Minute Number 2346/19 Wild Flower Planting

The Council are awaiting the Cultivation Licence from SDDC

The Parish Council are looking to plant the seeds in October/November, with the help of an outside Company.

15. Website

It was **RESOLVED** that Councillor Hibbert speaks to the Webmaster to incorporate a new heading for The Village Hall.

It was **RESOLVED** that Councillors email addresses be used and also to make sure that Councillors Smith and Brook have their own email address assigned.

16. Minute Number 2347/19 Untidiness of weeds in the Village/Storage Container

It was **RESOLVED** that Woodgrow Horticulture Ltd would house a 20ft Metal Container in their yard.

This would be used for the storage of many large items.

It was **RESOLVED** that the Planter on Doles Lane be removed to investigate the feasibility of installing a self-watering planter – the same as the rest of the village

It was **RESOLVED** that the person watering the plants in the village is happy to continue to do so for the foreseeable future.

17. Minute Number 2348/19 Correspondence

Clerk's Resignation Letter

Public Sector News and Analysis

Chief Executive's Bulletin

All Things Charity Finance

The Rural Bulletin – August Edition

P935

National Association of Local Clerks Bulletin

Church Lighting (decision to be made at the meeting):

It was **RESOLVED** that support is given to the Church for lighting, which would involve costs for a timer, including installation and some contribution to the running costs. – **ALL IN FAVOUR**

18. Minute Number 2349/19 - 10/2019 DALC Circulars:

DALC Excellence Awards

DALC Annual General Meeting 22nd October 2019

Nominations requested for NALC Larger Council Committee

Government paper on strengthening communities and the nation – released

Research on the local government elections last May

NALC and the LGA promoting Council housing build

Updated Financial Regulations

Declaring a climate emergency

Certificate in Local Council Administration

Clerk Professional qualifications

19. Minute Number 2350/19 Date of the next meeting(s)

A Meeting to discuss Common Piece Land will take place on Tuesday 1st October 2019 commencing at 7.30pm in The Village Hall, Findern

The October Parish Council Meeting will take place on 10th October 2019, commencing at 6.30pm with the Exempt Meeting and the Ordinary Meeting commencing at 7-00pm in Bee's Tearoom, Findern.

A Councillor Training Session (not open to the Public) will take place at Bee's Tea Rooms on Wednesday 30th October 2019 commencing at 7-00pm

There being no further business, the meeting closed at 8.15pm

Findern Parish Council

Clerk: Mrs Heather Bevan

Findern Parish Council, Lower Green, Findern, Derbyshire DE65 6AD

Tel No 07512 491367

Monthly Exempt Meeting of Findern Parish Council, held on Thursday 12th September 2019,
commencing at 6-30pm in The Parish Rooms, Lower Green, Findern

Present:

R Brook – Chairman

M Goodall – Vice Chairman

J Hibbert

A Hibbert

T Brown

C Smith

M Ratcliffe

M Woodhouse

H Bevan - Clerk

The meeting was recorded, for accuracy of the Minutes.

AGENDA

1. Minute Number 2326/19 Apologies for Absence

Councillor R Rose – Annual Leave

2. Minute Number 2327/19 Variation of the Order of Business

Nil

3. Minute Number 2328/19 Declaration of Members Interests

M Woodhouse – Item 6

P924

4. Minute Number 2329/19 To confirm the Exempt Minutes of The Parish Council Meeting – 11th July 2019

It was **RESOLVED** to accept the July 2019 Exempt Minutes of the Parish Council and signed as a true record.

Proposed by: J Hibbert Seconded by: C Smith All in favour

5. Minute Number 2330/19 Land – Common Piece Lane

It was **RESOLVED** that an Exempt meeting will take place on Tuesday 1st October 2019 at 7-30pm in The Village Hall, Findern

It was **RESOLVED** that Councillor Hibbert will put information regarding the proposed purchase of the land on the Findern Website.

6. Minute Number 2331/19 Woodgrow Horticulture Ltd and Bee's Tea Room Lease Agreement

It was **RESOLVED** that The Chairman would deal with this with the Parish Councils Solicitor.

7. Minute Number 2332/19 Date and Time of the next Exempt Meeting

The next Exempt Parish Council Meeting will take place on Thursday 10th October 2019 at 6.30pm in The Parish Rooms, Lower Green, Findern

There being no further business, the meeting closed at 7-00pm

P925