

Findern Parish Council

Clerk: Mrs Heather Bevan

Findern Parish Council, Lower Green, Findern, Derbyshire DE65 6AD

Tel No : 07512 491367

**Monthly Exempt Meeting of Findern Parish Council, held on Thursday 11th April 2019 at 6-30pm in
Bee's Tea Room, Lower Green, Findern**

Present:

M Goodall – Chairman

R Brook – Vice Chairman

T Brown

J Hibbert

A Hibbert

M Ratcliffe

M Woodhouse

R Rose

R Giles-Grant (part of the meeting)

The meeting was recorded for accuracy of the minutes.

Agenda

1. Minute Number 2187/19 To receive Apologies for absence

No apologies were received

2. Minute Number 2188/19 Variation of the Order of Business

No variation on the Order of Business

3. Minute Number 2189/19 Declaration of Members Interests

Martin Woodhouse declared an interest in Item 6 and duly signed the Declaration of Interest Form

4. Minute Number 2190/19 To confirm the Exempt Minutes of the Parish Council Meeting – 14th March 2019

It was **RESOLVED** to accept the Exempt Minutes of 14th March 2019, these were approved and signed as a true record.

5. Minute Number 2191/19 Land – Common Lane

This will be an Agenda Item for the May 2019 Parish Council Meeting

6. Minute Number 2192/19 Woodgrow Horticulture Ltd – Lease Agreement

The Solicitor has been in contact and is hopeful that the New Draft Lease will be with The Parish Council at the end of April 2019.

7. Minute Number 2193/19 Bee's Tearoom – Lease Agreement

The Solicitor has been in contact and is hopeful that the New Draft Lease will be with The Parish Council at the end of April 2019.

8. Minute Number 2194/19 Car Parking

Matthew Holford from SDDC is dealing with this issue.

The Chairman has been in contact with him and is assisting Matthew to combat the issues over parking.

The Chairman will keep Councillors informed on this matter.

9. Minute Number 2195/19 Date & Time of next Exempt Parish Council Meeting

The next Exempt Meeting will take place on Thursday 16th May 2019 at 6.30pm in Bee's Tea Room.

There being no further business, the meeting closed at 6.45pm

Findern Parish Council

Clerk: Mrs Heather Bevan

Findern Parish Council, Lower Green, Findern, Derbyshire DE65 6AD

Tel No : 07512 491367

Monthly Parish Council Meeting held on Thursday 11th April 2019 at 7-00pm in Bee's Tea Room, Lower Green, Findern

Present :

M Goodall – Chairman

R Brooke – Vice Chairman

J Hibbert

A Hibbert

T Brown

R Rose

M Ratcliffe

M Woodhouse

Clerk: Mrs H Bevan

The meeting was recorded for accuracy of the minutes.

Agenda

1.Minute Number 2196/19 To receive apologies for absence

No apologies received

2.Minute Number 2197/19 Variation of the Order of Business

An Item was added : Notice Board at Highfields

3.Minute Number 2198/19 Declaration of Members Interest

No Declaration of Members Interest

4.Minute Number 2199/19 Badge of Office

Councillor Goodall informed the Meeting that the Badge of Office had arrived, and duly showed it to all Councillors and Residents.

It was agreed by all Councillors that The Badge of Office was a statement piece and one to be treasured for prosperity.

5. Minute Number 2200/19 Public Speaking – (10 minutes)

- a. At the start of the meeting a period of not more than ten minutes will be made available for members of the public and members of the Council to comment on any matter already on the agenda. Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations be made under item c below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- b. If the Police Liaison Officer, a County Councillor or District Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

Public Speaking:

Q: Have the Landowners been informed with regard to the gates etc. on their land.

The Clerk informed the resident that it is the responsibility of the Land Owner to keep their gates/styles etc in good order. This will be reported further in The Clerk's Report

Police Report:

No Police report received.

District Council Representatives Report

No report was received.

County Council Representatives Report - Councillor M Ford

The Clerk read out Councillor Ford's Report:

Doles Lane Leakage:

"We believe that this water is coming from a water feed to the properties at the top of the grass bank which I believe are 6 & 8 Hawthorn Crescent. The suspected leak has been reported to South Staffs Water for investigation, but when I rang their Leak Line for an update their operator was unable to trace the job using the reference number that was passed on to me. I have re-submitted this and asked that they contact me with their findings and have a new reference number which is 04042964001. Their response time for leaks is 3 working days which would point to a response by Tuesday 16/04/19"

"Also, I have had a constructive meeting with Trent Barton, they are aware of criticism of the V3 route and are working on a solution to help alleviate the problems at busy periods in the timetable. We are keeping communications open and I will convey any positive (or negative) updates when I receive them".

It was **RESOLVED** that The Clerk to Write to Trent Barton on behalf of The Parish Council

6.Minute Number 2201/19 To confirm the Minutes of the Parish Council Meeting held on Thursday 14th March 2019

RESOLVED: Findern Parish Council approved that the Minutes held on Thursday 14th March 2019, having been circulated, were approved and signed as a true record.

Proposed by: Cllr J Hibbert

Seconded by: Cllr M Ratcliffe

All in favour

7.Minute Number 2202/19 To confirm the Minutes of the Planning Meeting held on Thursday 28th March 2019

RESOLVED: The Planning Committee Minutes, having being circulated, were approved and signed as a true record.

Proposed by: Cllr T Brown

Seconded by: Cllr A Hibbert

All in favour

8.Minute 2203/19 Chairman's Report

CHAIR'S REPORT APRIL 2019

Crowded Buses:- It has been reported that since the V3 is a smaller bus, at peak times elderly travelers have been left behind as there is no room. The buses cater for 16 people standing which is definitely not suitable for elderly travelers. This has been reported to Cllr Martyn Ford and he has spoken to Trent Barton. I spoke to Cllr Ford on Tuesday, he has had a reply from the bus company who appear to be aware of the increase in use of the V3 due to the increase population in Willington and the Highfield Estate in Findern that they need to look at the V3 service. I asked Cllr Ford if he thought a letter from the Parish Council would help and he said yes. I would like the Clerk to write asking what arrangements they would be able to make during peak periods so that Findern residents are not left stranded nor expected to stand.

Speeding Farm Traffic:- Reports of speeding farm vehicles on Crow Park Way and beyond the locked gates and under the A50 with little thought for walkers have been brought to our attention. The Clerk has written to Severn Trent asking them to bring it to the attention of the farmer concerned. She has also suggested that Severn Trent might consider some warning signs particularly by the underpass for pedestrians. We await their reply.

Canal Path by Potlocks Farm:- There is nothing further to report on this, but I will chase it up to hopefully get some remedial work done during the summer months in case we get a wet winter.

Planters:- Sadly due to my health problems and in discussion with the Vice Chair and the Clerk I have made the decision to instruct Scropton Nurseries to plant out and water this summer. They will plant in June and I have had a ball part quote of £80 per planter, which includes twice per year replacing 12-18 ins of compost and supply of plants. They will only deal with the Amberol Self Watering Planters of which we have 7 so we are looking at £560 so that leaves the one by the Derby Bus Stop and the 3 on the Green. I should with help be able to manage them and those plants are on order from Sharpe's Nursery at Kings Newton.

Going forward we need to consider whether we replace those two planters with self-watering ones and possibly look for some sponsorship.

Scropton Nurseries will take on the watering twice a week filling the bowser from our supply. The only problem is they won't be able to do it the first 2 1/2 weeks of July, but I feel confident that with the residents offer we can look after that and the two old style planters.

Grit Bin Castle Hill:- Nothing to report but will keep an eye on it

Grit Bin Sycamore Ave/Hazel Grove Junction:- We will chase this up early Autumn ready for next winter

Personal Emails:- Can we please ratify the cost for supplying all councilors with their individual email addresses via the website. The annual cost is £115-20 + £9-60 for any new councilors. This is an important issue with the new GDPR guidelines.

When I took the Chair 4 years ago, I had three projects on my wish list. The first one was to recruit new younger proactive councilors and here you all are! With your support and hard work, we have achieved the second one, which was to get a better understanding of the work of a Parish Council and raise its profile.

The third one was to provide activities for the older children, something that has always been lacking and hey ho here we are on the brink of providing just that on King George V Playing Field starting with the BMX track.

I would like to thank you all for your support and hard work over the past 4 years. I would like to thank our Clerk, Heather, for the time and commitment she has shown in her new role.

We are losing Richard Giles-Grant as a Councillor due to his work commitments and I would like to thank him for his contribution to the Parish Council.

Fortunately, the rest of us have been returned to office with Christine Smith joining us in May.

We can now look forward to the future with confidence.

9. Minute Number 2204/19 Clerks Report

a. Date of May Elections

The May Elections will take place on Thursday 2nd May 2019

b. Change of Date for May Parish Council Meeting

Due to the May Elections, the next Parish Council Meeting will take place on Thursday 16th May 2019 at 7-00pm in Bee's Tea Rooms, Findern.

c. Annual Parish Meeting

The Annual Parish Meeting will take place on Monday 15th April 2019 in The Village Hall, Findern.

If any resident belonging to a Group/Committee and would like to send a report to The Clerk, this can be read out at the Annual Parish Meeting.

d. Minor Maintenance Scheme

The annual Minor Maintenance Scheme Grant has been received – total sum of £385-00.

e. School Governors - Findern Primary School

School Governors are volunteers who work together with the Headteacher to deliver the best education for the pupils at their school. Generally, school governors are not specialists in education. Instead, much of the role is about exercising common sense – and of course working together in the best interests of the children.

It was **RESOLVED** that Councillor T Brown will be put forward to sit on the Governing Body of Findern Parish School.

It was **RESOLVED** that The Clerk will write to Findern School.

f. Website

New Emails have been sorted for all Councillor's; these can be found on The Parish Council Website.

g. Civic Council Meeting – 23rd May 2019

The Civic Council Meeting will take place in the Town Hall, Swadlincote. Buffet and drinks will be served after the meeting, where there will be an opportunity to meet the new Chairman of the Council, as well as other Councillors, Officers and Representatives from the local area.

It was **RESOLVED** that Councillor's R Brook and R Rose will attend the Civic Meeting

h. Derbyshire Children's Holiday Centre – S137

Over the past 2 years there has been a significant increase in the number of children referred for holiday placements and consequently the number of holidays provided reflect this. In 2016, they took 399 children, in 2017 – 524 children and last year 608 children were provided with a much-needed break. So far this year they have received 504 referrals, an increase over the same period in comparison to 2018.

It is evident that the difficulties causing these increasing numbers are due, in the main, to the current economic climate.

The charity is seeking to secure the necessary income for the increased demands of 2019 holiday season. The required budgeted income to cover the direct costs of providing 660 holidays is £222,000. Any donation that the Council provides will help to secure those holidays for the children in 2019.

It was **RESOLVED** that £350-00 would be given to Derbyshire Children's Holiday Centre

Proposed by: Cllr M Ratcliffe Seconded by: Cllr M Woodhouse

All in favour

It was **RESOLVED** that The Clerk will write to Derbyshire Children's Holiday Centre.

i. Treetops Hospice Care - S137

Treetops Hospice Care is a registered charity based at Risley in Derbyshire which provides nursing care and emotional support for adults living with a life-limiting illness whilst offering bereavement and counselling services to help support families at one of the most difficult times of their lives.

Last year Treetops Hospice Care provided 264 hours of nursing care to patients in their home within the parish of Findern. An overnight Hospice at Home nursing shift costs £301

All services they provide are free of charge but in order to do this the hospice need to raise £3.5 million per year. Any donation the Parish Council can make for local people at a time of their life when they need it the most would be gratefully received.

It was **RESOLVED** that £350-00 would be given to Treetops Hospice Care

Proposed by: Cllr M Ratcliffe Seconded by: Cllr M Woodhouse

All in favour

It was **RESOLVED** that The Clerk will write to Treetops Hospice Care

j. Rights of Way and Stiles

The Clerk has written to the two Farmers with regard to the Rights of Way and Stiles on their land.

Keeping them in good repair is the responsibility of the Land Owner and not The Parish Council. For further information please visit : www.gov.uk/guidance/public-rights-of-way-landowner-responsibilities

The Parish Council await a response from the Farmers.

10. Minute Number 2205/19 Planning Matters for Decision

No Planning Applications have been received to date

11. Minute Number 2206/19 Report(s) from Councillors who have attended outside meetings

a. Toyota Community Liaison Committee

Councillor Goodall has received a cheque for £500-00, which was greatly appreciated from Toyota. This will be used to purchase a new Fun Waste Bin to be installed on the KGV Playing Field.

It was noted that If the Parish Council can get a resident who is an employee of Toyota to sit on this Committee, then the Council can claim extra grant money.

It was **RESOLVED** that Councillor R Brook will look into this further and keep the Council updated.

Concerns were expressed on the imminent Brexit, whenever this may happen.

It was **RESOLVED** that Councillor R Brook will keep the Council updated on all topics

b. Village Hall

Nothing to report.

c. Other meetings attended

Councillors R Brook and T Brown attended the Parish and Town Councils Liaison Forum at Matlock.

1. Parking in the village: With there being a total of 23 Wardens in the County, it is impossible to police parking issues. Traffic Wardens are paid from fines imposed on motorists (currently the level of Wardens is a break-even situation). The Parish Council will be keeping a close eye on this situation.
2. School Parking; not all school 'No Parking' – (yellow markings) are enforceable.
3. It was stated that a total of £8.4 million had to spent by end of March 2019 on Highways.
4. An updated Reporting Tool will be operation on the website to catalogue all areas in DCC, this will hopefully alleviate problems much quicker.
5. Proposal for a 5 year budget rather than year on year budget.
6. More transparency: Structure of Highways, Timetable for works
7. There will be an area of DCC website to help share information with residents on activities, grass cutting frequency and other highway works.
8. DCC report portal: updates in future include jobs in pipeline, internal job system will have ability to take photos before and after work by DCC workers.
9. Grass Cuttings; These are blown into drains so when it rains the road floods, DCC are in consultation with Lincoln Council as they collect and reuse cuttings to put money back into the budget. DCC are looking into this for the future.

d. Notification of forthcoming meetings

Nothing to report.

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12. Minute Number 2207/19 Finance

a. Items for Payment

2980	Clerks Expenses: Mobile Phone, Homeworking, Stationery, Travel	£ 79-43
2981	Chairman's Expenses: Dictation Machine, Viking Order, Hospitality	£ 85-08
2982	Installation of 3 litter Bins on The Green (<i>This Item will be questioned before payment is made</i>)	£1,641-60
2983	SDDC- CVS: Wages, Tax, N.I. Pensions and Annual Audit fee	£1,070-39
2984	Aucuba – Grounds works	£ 184-39
2985	H Bevan – 2 X HP302 Black Ink Cartridges	£ 22-00
2986	E Chambers – Notice Boards and Defibrillator Checks	£ 40-00
2987	R Brook – Travel Expenses	£ 70-54
2988	Thomas Fattorini Ltd – Civic Pendant	£ 671-34

b. Income

Current Account Income (as at 15th March 2019):

Bee's Tea Room £333.33

SDDC – Concurrent Expenses £7,338

Reserve Account (as at 5th March 2019):

Interest £8.02

c. Bank Reconciliation Report and Budget Monitoring Report (March)

Bank

Balance Current Account £17,410-53

Balance Reserve Account £52,300-15

Total Bank	£69,710-68
- Minus Unpresented Cheques in 2019/2020	£ 3,277-32
BALANCE	£66,433-36

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Cashbook

Balance b/f 1 April 18	£ 61,780-65
+ £33.36 Adjustment to cashbook	£ 33-36
Uncashed cheque from 2018/2019	
+ Income	£ 50,831-97
Total	£112,645-98
- Expenditure	£ 46,212-62
BALANCE	£ 66,433-36

d. Approval to appoint Internal Auditor 2019

It was **RESOLVED** that the Clerk will contact Mr B Wood to carry out the Internal Audit of the Parish Council Accounts 2019

13.Minute Number 2208/19 BMX Park-King George Playing Field

This Item will be deferred until the May 2019 Parish Council Meeting

14.Minute Number 2209/19 Garden of Remembrance/Water Tap

Councillor Goodall duly signed The Licence Permit, which will enable work to begin on the water pipe and tap installation.

SDDC informed Councillor Ratcliffe that they were having problems getting a quotation for Whips.

Councillor Ratcliffe has been proactive and asked Woodgrow Horticulture Ltd to quote for Whips, planting etc. Once this has been received, Councillor Ratcliffe will forward this to SDDC.

It is hoped that Community Payback will be used as works progresses.

Councillor Goodall thanked Councillor Ratcliffe for his hard work and perseverance.

15.Minute Number 2210/19 Graffiti Committee Group

A new Committee will be formed at the May 2019 Parish Council Meeting.

Councillor Goodall asked all Councillors to decide if they wish to be on this new Committee, prior to the May Meeting.

16.Minute Number 2211/19 Remembrance Tribute

A new Committee will be formed at the May 2019 Parish Council Meeting.

Councillor Goodall asked all Councillors to decide if they wish to be on this new Committee, prior to the May Meeting.

17.Minute Number 2212/19 Christmas Lights

A new Committee will be formed at the May 2019 Parish Council Meeting.

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Councillor Goodall asked all Councillor to decide if they wish to be on this new Committee, prior to the May Meeting.

18.Minute Number 2213/19 Website

This Item has already been dealt with.

19.Minute Number 2214/19 DBS Checks for all Councillors

For purposes of Village Events it was **RESOLVED** that all Councillors will have a DBS Check.

It was **RESOLVED** that The Clerk will arrange this as soon as possible.

20.Minute Number 2215/19 Wildlife Planting on verge(s)

It was agreed that The Parish Council will give this item further consideration and report back at the next Meeting in May.

It was **RESOLVED** that The Chairman will approach Dobbies to ask if they would like to be involved in the village planting etc. going forward.

21. Minute Number 2216/19 Notice Board – Highfields

The Chairman has identified that a Notice Board is needed at The Co-Op site on the Highfield Estate.

The co-op is in agreeance with the siting of a new Notice Board and is happy to negotiate our request.

The Manager of The Co-op also informed the Chairman that The Co-op give grants to the local community.

It was **RESOLVED** that the Clerk will write to the Manager at the Co-op with measurement details etc. for their consideration and also order the new Notice Board for the site.

22.Minute Number 2217/19 Correspondence

Rural Bulletin – March 2019

Arien Designs

Public Sector Executive Online

NALC Annual Conference

AGAR PKF Littlejohn -External Audit Instructions

Notice of Poll – Parish Council Elections

Rural Services Network – April 2019

Public Sector Executive Online

Statement of Persons Nominated Information

NALC Newsletter

Notice of Uncontested Election

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23.Minute Number 2218/19 DALC Circulars

Circular No: 04/2019

- a. VAT: Making Tax Digital Update
- b. Purdah Guidance
- c. External Audit News
- d. Report from the Committee on Standards in Public Life
- e. BREXIT: Government Guidance on Community Engagement
- f. Rural England's State of Rural Services 2018 Report
- g. Persimmon Homes – we're giving away £1 million

Circular No: 05/2019

- a. DALC Excellence Awards – Year 2 – launch today
- b. Internal Audit Check List
- c. External Audit
- d. Data Protection – clarification of Councillor exemption to paying a separate Data Protection Fee
- e. Adverse Publicity Fee
- f. Training Courses

24.Minute Number 2219/19 Date and Time of next Parish Council Meeting

The May Parish Council Meeting will take place on Thursday 16th May 2019 at 7-00pm in The Parish Rooms

The Annual Parish Meeting will take place on Monday 15th April 2019 at 7-00pm in The Village Hall

There being no further business, the meeting closed at 8.40pm